



**UMUZIWABANTU MUNICIPALITY**  
**TENDER NO: UMUZ/06/2016**

**SUPPLY, DELIVER & INSTALL PHOTOCOPIERS ON A MAINTENANCE LEASE AGREEMENT**

BIDS ARE INVITED FOR THE SUPPLY AND DELIVERY OF PHOTOCOPIERS ON FULL MAINTENANCE LEASE AGREEMENT AS SPECIFIED IN THE BID DOCUMENT

Bid documents may be obtained from the Umuziwabantu Municipality offices at Murchison Street, Harding, from 12h00 on Friday 12 February 2016, on payment of a non-refundable cash payment of R150.00 including VAT for each document. Bid documents will only be issued on a receipt obtained from a cashier and payment can be made at the Municipal cashier offices

Bid documents are to be completed in accordance with the conditions attached to the document and must be sealed and endorsed clearly with the relevant Bid number and description and must be deposited in the Bid box in the foyer of the Umuziwabantu Municipality at 10 Murchison Street, Harding, not later than 12:00 on Friday 19 February 2016, at which time all Bids received will be opened in public.

Bids must be valid for 90 days.

The Umuziwabantu Municipality subscribes to the Preferential Procurement Policy Framework Act 2000 (Act No 5 of 2000).

Preferential Procurement Policy Framework Act (PPPFA) points will be awarded as follows:-

|              |                     |
|--------------|---------------------|
| Price        | - 80 points         |
| BBBEE        | - 20 points         |
| <b>TOTAL</b> | <b>- 100 points</b> |

**NOTE TO BIDDERS ON BID CONDITIONS:**

The Supply Chain Management Policy of Umuziwabantu Municipality will apply

The Council reserves the right not to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.

Bids that are submitted late, incomplete, unsigned or by facsimile, electronically or not completed in black ink will be rejected and not accepted for further evaluation.

Bids submitted are to hold good for a period of 90 days

All tender enquiries can be directed to the Ms N Mayeza on 039 433 3500 during office hours.

**Umuziwabantu Local Municipality**  
**Private Bag x1023**  
**MANAGER**  
**Harding, 4680**

**S.D. MBHELE**  
**MUNICIPAL**