



Umuziwabantu Municipality
Tel No: 0394333500/Fax 0394331208
ADVERT
MASTER SYSTEMS PLAN AND IT STRATEGY
SERVICE PROVIDER
NOTICE NO.117/2018-2019

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

(Over R30 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish me with a written quotation for the supply of the goods/services
As detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and must be
delivered by hand not later than **19/06/2019 @ 11H:00**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm delivery period must be stated
- BEE certificate will be advantageous
- MBD 1
- MBD 4
- A successful bidder will be required to register on the Central supplier database.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE
ALLOCATED AS FOLLOWS:**
80 – Price, 20 – BBEE Contribution Level Status

NB: No quotations will be considered from person in the service of the state

NB: Bids will be rejected if any municipal rates and taxes or municipal service charge owed by that bidder or any of its directors to the Umuziwabantu Municipality or to any other municipality or municipal entity, are in arrears for more than three months.

NB: All quotations must be deposited on a quotation box at the finance department next to old Nedbank

Failure to comply with these conditions will invalidate your offer

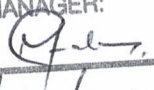
ITEM No.	SPECIFICATION / DESCRIPTION	QUANTITY	PRICE PER UNIT	TOTAL
	APPOINTMENT OF SERVICE PROVIDER FOR MASTER SYSTEMS PLAN AND IT STRATEGY (MSP) AS PER THE ATTACHED SPECIFICATION:			

NB: ENQUIRIES CAN BE DIRECTED TO Miss N Mayeza at
039 433 3500/09 DURING OFFICE HOURS



MR T.W. GUMEDE
MUNICIPAL MANAGER

DELIVERY ADDRESS:
UMUZIWABANTU MUNICIPALITY
LOT 10 MURCHISON STREET
FINANCE OFFICES
HARDING
4680

UMUZIWABANTU MUNICIPALITY	
PRIVATE BAG X1023 HARDING 4680	
CHECKED BY SCM MANAGER:	
SIGNATURE	: 
DATE	: 13 / 06 / 2019

SPECIFICATION

Umuziwabantu Municipality seeks to appoint a professional service provider for the development of its Master Systems Plan and IT Strategy. The MSP will be aligned to the Disaster Recovery Plan/ Business Continuity, ICT Governance Framework and other ICT Strategic Frameworks. This Master Systems Plan needs explore the external and internal drivers which affect the Municipality currently and, in the future, also set down the existing state in relation to ICT and consideration on how the ICT Unit should strategically plan to meet future demands through a series of strategic actions.

COMPULSORY REQUIREMENTS

➤ **Bidders past experience**

Must have successfully completed a minimum of 3 ICT projects in the Formulation of the MSP, DRP, Strategy or any IT related strategic document (please attach 3 Reference letters and Purchase Orders)

➤ **Experience of Resources**

Team lead with relevant experience -Curriculum vitae (CVs) of each proposed team member

➤ **Expectations**

Provide a comprehensive, prioritised plan for information systems, incorporating systems support

Support achievement of strategic objectives thereby ensuring alignment and coordination with information systems.

Be User Friendly, Accessible, Accurate, Holistic, and Flexible.