



**Umuziwabantu Municipality**

Private Bag X1023

**HARDING**

4680

Tel: 039 4333500 Fax: 039 4331208

## VACANCY

**ADVERT DATES: 05 March 2023 – 31 March 2023**

The Umuziwabantu Local Municipality is committed to the achievement and maintenance of diversity and equity in employment, which is non – discriminatory, and based on merit. Suitably qualified persons (*especially females & People living with disabilities are encouraged to apply*) are hereby invited to apply for the following vacancy that will be filled in terms of the Local Government Municipal Systems Act, as amended and applicable Regulations on appointment of Senior Managers in Local Government, Employment Equity Plan and Employment Policy of the municipality.

<b>DIRECTOR: TECHNICAL SERVICES</b>	
<b>LENGTH OF EMPLOYMENT</b>	<b>PERMANENT EMPLOYMENT</b>
<b>ALL – INCLUSIVE REMUNERATION PACKAGE</b> (Category 02 Municipality)	<b>Between R 859 002 / R 965 171/ R 1, 055 932 p.a. in terms of Government Gazette No. 47538 of 18 November 2022 and/or pending the latest set of regulations.</b>
<b>ADVERTISEMENT PLATFORMS</b>	<b>National &amp; Provincial News Papers and Municipal Website.</b>
<b>MINIMUM REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>•Matric/Grade 12</li> <li>•Bachelor of Science Degree in Engineering Studies/B. Tech in Engineering Studies or Equivalent Qualification, and and Certificate in Municipal Financial Management (SAQA Qualification ID No. 48965).</li> <li>•A minimum of a five years' experience at a middle management level and in technical field.</li> <li>• Extensive experience in Financial Management, Policy Development and Management, Strategic Planning and Implementation, Programmes Management, Monitoring, Evaluation and Reporting on Service Delivery.</li> <li>•A valid Code B driving license.</li> <li>•Registration with the Engineering Council of South African (ECSA) and/ or any recognised relevant engineering professional body will be an added advantage.</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>•Good knowledge and understanding of institutional governance systems and performance management system.</li> <li>•Good knowledge and understanding on relevant policy and legislation</li> <li>• Good governance.</li> <li>•Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).</li> </ul>
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>•Applications must be submitted in the employment application form for Senior Managers (Not Z 83) obtainable from our website: <a href="http://www.umuziwabantu.gov.za">www.umuziwabantu.gov.za</a>.</li> <li>•Shortlisted applicants will be required to bring with original certificates (academic qualifications) when attending interviews and will have their qualifications verified and undergo competency assessments in line with Regulation 16 of Gazette No. 37245, of 2014.</li> <li>•Successful Candidate will be:               <ol style="list-style-type: none"> <li>a) Employed permanently (and/or until termination or the retirement age (Age 65), whichever comes first) and in terms of section 56 &amp; 57 of the Local Government: Municipal Systems Act, No. 32 of 2000, as amended (2022).</li> <li>b) Required to sign an employment contract, a performance agreement and to disclose any financial interests.</li> <li>c) Subjected to background screening, security vetting, be subjected to competency assessment.</li> </ol> </li> </ul>

	<p>d) Have excellent project management, planning and organising skills.</p> <p>e) Willingness and ability to work over and above call of work and under pressure.</p> <p>f) Be based in Harding, and sign an employment contract, performance agreement, disclose financial interest.</p>
<b>KEY ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge to develop, implement and manage the relevant strategic plans, including but not limited to the engineering master plan, environmental plan, infrastructure related plans.</li> <li>• Ability to manage the municipality's Infrastructure Department generally.</li> <li>• Set the Department's overall strategic direction.</li> </ul>
<b>KEY RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>• Authorise, monitor, and control infrastructure implementation.</li> <li>• Develop and improve infrastructure management procedures and systems.</li> <li>• Ensure compliance with the requirements of all relevant applicable legislation and other related prescripts.</li> <li>• Accountable for maintenance and efficiency of operation of adequate, electricity, roads, storm water drainage and kerbing.</li> <li>• Manage the compilation and submission of monthly, quarterly, mid-term and annual directorate reports in line with the legislative requirements for council and other organs of the state and ensure that they support municipal programme.</li> <li>• Oversee the enforcement of planning and building regulations to ensure compliance.</li> <li>• Oversee and manage council property accordance with policy and laid down procedures.</li> <li>• Manage complex civil structures projects from conceptualisation, design contract management, quality assurance and compliance and ensure their proper integration to the municipality's overall plan (IDP).</li> <li>• Perform financial monitoring through commissioning, operations and maintenance to ensure effective and efficient functioning of the department within the budgetary constraints of the Municipality</li> <li>• Manage all infrastructure-related grant funding allocated to the Municipality.</li> <li>• Provide professionally advisory to the municipality on project conceptualisation, design project management and implementation.</li> <li>• Oversee the management of all equipment and capital resources to ensure accountability by the department.</li> <li>• Manage all department's contracts and tenders according to the approval SLA's terms of reference, letter of appointment and contracted project timelines and as per project brief.</li> <li>• Responsible to ensure proper infrastructure development and planning, project management and administration.</li> <li>• Ensure diligent execution of municipal functions and management of the department in accordance with applicable legislation.</li> </ul>

**CLOSING DATE: 31 March 2023 at 15h00.**

**ENQUIRIES : The Director: Corporate Services (039 - 433 3500/15) and/or [zmbhele@umuziwabantu.gov.za](mailto:zmbhele@umuziwabantu.gov.za).**

**Please apply by filling in the employment application form for Senior Managers obtainable from our website: [www.umuziwabantu.gov.za](http://www.umuziwabantu.gov.za) (not Z83 form). You must also send your Curriculum Vitae together with certified copies of your academic qualifications, Identity Document (ID) and Valid (Code B) Driving Licence to:**

**[recruitment@umuziwabantu.gov.za](mailto:recruitment@umuziwabantu.gov.za) (scanned PDF documents (completed application form (annexure C), CV and certified copies).**

**OR**

**The Municipal Manager  
Umuziwabantu Local Municipality  
Private Bag X 1023**

**HARDING, 4680**

**FOR ATTENTION: THE DIRECTOR: CORPORATE SERVICES**

**OR**

Submit your completed employment application form for Senior Managers, together with your CV and certified copies of your qualifications and ID document and valid (code B) driving licence by hand to:

**Umuziwabantu Local Municipality  
Corner of Turner and Murchison Street  
HARDING, 4680.**

**NB:**

- ✓ *Failure to submit documents listed above will result in disqualification.*
- ✓ *The Municipality will not reimburse candidates for any travelling or accommodation expenses incurred, and interviews will be conducted physically in the Municipal premises, Harding.*

***Without prejudice and with due respect, correspondence will only be limited to short-listed applicants due to circumstances beyond our control. The Municipality reserves the right not to make any appointment in respect of the advertised posts. Canvassing for this position will lead to disqualification of applications.***

**PLEASE NOTE: THAT NO FAXED APPLICATIONS WILL BE CONSIDERED AND THAT APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED.**



**MR. W. T. GUMEDE  
THE ACTING MUNICIPAL MANAGER  
Notice No.: 02 of 2022/2023**

***We urge all employees, members of Council, clients, members of the public and our suppliers to report any kind of fraud or corruption at Umuziwabantu Local Municipality's Human Resources Unit.***

