



UMUZIWABANTU MUNICIPALITY

INVITATION FOR BIDS

Umuziwabantu hereby invites Bids from suitable qualified and experienced service provider to provide services to the municipality.

Name	Briefing Date	Tender No	Tender Amount	Closing date
PANEL OF SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF ELECTRICAL FOR 36 MONTHS	15 October 2024 at 10:00	UMUZ/02/2024	R 500.00	15 November 2024 at 12:00
PANEL OF LEGAL ADVISORY TO UMUZIWABANTU MUNICIPALITY FOR 36 MONTHS	15 October 2024 at 11:00	UMUZ/03/2024	R 500.00	15 November 2024 at 12:00

All Bid documents are obtainable from **08th of October to the 14th of October 2024 between 09:00 and 15:30 (bid documents need to be reserved prior to the purchase if they will be collected on briefing session day and no documents will be sold on the briefing day)** at the Finance (SCM) offices at the Municipal Buildings, 10 Murchison Street, Harding, 4680, at a non-refundable payment of R500.00. Bid documents can also be downloaded on Municipal website: www.umuziwabantu.gov.za

Invalid or non-submission of the following documents will render the Tenderer disqualified.

- Municipal Rates and Service Charges Statements where the company is located to confirm Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space.
- MBD 1, 4, 8, 9 all applicable forms included in the document.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of marriage certificate if Municipal account is under your spouse
- Joint Venture Agreement if the company has entered into a joint venture and specifying the name of the signatory in the JV.
- Entity's copy of Registration with the Registrar of Companies, Close Corporation
- Bidders must be registered on the Central Supplier Database (CSD) attach proof of Registration

The Functionality will comprise of the following based on the criteria indicated in the respective tender returnable: Attach all supporting documentation for the following table.

Criterion for Panel Electrical Materials	Possible Full Points
Professional Indemnity	10
Experience relating to Supply and Delivery of Electrical Material	20
Locality	10
Program / Methodology	10
Total Possible Points	50

Bidders must score a minimum of 30% to pass functionality evaluation.

Criterion for Panel of Legal Advisor	Possible Full Points
Qualification of Key Personnel	30

Registration of Key Personnel with the Body of Attorneys	15
Letters of Reference	15
Bidders Experience in sector Law	30
Locality	10
Total Possible Points	100

Bidders must score a minimum of 70% to pass functionality evaluation.

80/20 Preference Points System of 2022 will be used in Evaluation.

SPECIFIC GOALS	POINTS	Verification Document
Companies located within Ugu District Municipality	20	Proof of property address and CK
Companies located within KZN	10	Proof of property address and CK
Other	5	Proof of property address and CK
Total points	20	

Both tenders will be evaluated on same criteria (Functionality and Specific Goals)

Bids must be deposited in the bid box at the Finance (SCM) offices at the Municipal Buildings, 10 Murchison Street, Harding, 4680, before closing date and time. Telegraphic, telefax, or faxed bids will not be considered and late bids will not be accepted. All tenders must be valid for 90 days after tender closing.

BID ENQUIRIES

Bid enquiries are to be addressed to: Mr L Ndawonde (SCM) at telephone number 039 433 3565
 Mr V Ngubelanga (Electrical Materials) 039 433 3500
 Mr L Nyawose (Legal Advisor) 039 433 3500

Umuziwabantu Local Municipality is not bound to accept the lowest bid and it reserves the right to accept whole or part of any bid or not to consider any bid not suitably endorsed or to reject any or the entire bid without stating the reasons thereof.

MR T.P CELE
Acting Municipal Manager