

UMUZIWABANTU MUNICIPALITY DRAFT ANNUAL REPORT

30 JUNE 2025

OFFICE OF THE MUNICIPAL MANAGER

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CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

1.1 MAYOR'S FOREWORD



It is with a strong sense of accountability to the people of our municipality that I present the Annual Report for the 2024/2025 financial year. This report is tabled in compliance with the Municipal Finance Management Act (MFMA), the Municipal Systems Act, and the principles of the Government-Wide Monitoring and Evaluation Framework and serves as a critical mechanism through which the municipality accounts to its communities for the use of public resources and the delivery of services.

The 2024/2025 financial year was characterised by a complex operating environment, marked by service delivery pressures, infrastructure challenges, and the growing impact of climate-related disasters. On 10 June, severe flooding affected large parts of the municipality, resulting in damage to municipal infrastructure and construction sites, including the sports precinct. These floods disrupted daily lives and livelihoods and reinforced the vulnerability of many communities to extreme weather events.

As Council, we acknowledge that such challenges are deeply felt by our residents, particularly in areas where stormwater drainage infrastructure remains underdeveloped. The floods exposed existing infrastructure gaps and emphasised the urgent need to strengthen stormwater management systems and integrate disaster resilience into our planning processes. While the municipality conducted disaster risk reduction awareness campaigns during the year—aimed at improving community preparedness—Council recognises that the absence of an approved Disaster Management Sector Plan remains a critical shortcoming that will be prioritised in the ensuing financial year.

The municipality also continues to contend with aging electrical infrastructure, which poses ongoing risks to service reliability and operational stability. Addressing this challenge requires sustained capital investment, improved maintenance planning, and strengthened intergovernmental collaboration. These realities inform our commitment to honest leadership and people-focused governance that confronts challenges openly while working decisively towards sustainable solutions.

Despite these constraints, the municipality made meaningful progress in advancing service delivery. During the year under review, four key infrastructure projects were completed, directly improving access, mobility, and community facilities:

- The **Mazakhele Community Hall**, providing a much-needed space for community development, social cohesion, and public participation.
- The **Enduveni Access Road and Bridge**, restoring dignified and safe access for communities previously affected by seasonal isolation.
- The **Emazibukweni to KwaShabane Access Road**, enhancing rural connectivity and economic activity; and
- The **KwaC Access Road**, improving access to basic services and community movement.

These achievements underscore our resolve to deliver practical, community-focused development, even within a constrained fiscal environment.

Performance management remains central to the municipality's governance architecture. In line with the Municipal Systems Act and other applicable legislation, the municipality continued to implement a performance management system aligned to the Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP). This system enables structured planning, monitoring, and reporting of organisational, departmental, and individual performance.

We are mindful, however, that performance management must translate into improved lived experiences for communities. The year under review identified service delivery areas requiring focused improvement, notably **stormwater drainage management** and **pothole patching**, both of which remain priorities raised consistently by residents. These areas will receive enhanced attention through corrective measures in future operational and capital planning.

In matters of financial governance, Council is encouraged by the outcome of the external audit for the 2024/2025 financial year. The municipality received an **unqualified audit opinion with matters of emphasis**, reflecting that the financial statements fairly present the municipality's financial position in accordance with the applicable financial reporting framework. The matters of emphasis identified by the Auditor-General highlight areas requiring strengthened controls, improved compliance, and enhanced operational effectiveness. Council views these matters not as setbacks, but as opportunities to further strengthen financial discipline, governance systems, and service delivery processes.

This Annual Report is submitted in terms of **Section 121 of the MFMA** and includes the Annual Performance Report, audited annual financial statements, and the Auditor-General's audit findings. In compliance with **Section 127(5) of the MFMA**, the report must be made available to the public, allowing our communities to engage with its contents and contribute to strengthening participatory governance.

Effective political oversight remains a cornerstone of accountability. Through the Municipal Public Accounts Committee (MPAC), Section 79 and Section 80 committees, and ward committee structures, Council exercised continuous oversight over financial management, governance processes, and service delivery performance. These structures play a critical role in ensuring

ethical leadership, monitoring the implementation of audit recommendations, and reinforcing accountability to the communities we serve.

As we reflect on the 2024/2025 financial year, we do so with humility, acknowledging both achievements and areas requiring decisive improvement. Council remains committed to building a capable, ethical, and developmental local government that listens to its communities, responds to challenges, and continuously strives to improve service delivery outcomes.

I wish to express my sincere appreciation to the municipal Council, administration, traditional leaders, organised stakeholders, and, above all, the residents of our municipality for their resilience, participation, and constructive engagement. Together, we will continue to advance a people-centred, accountable, and responsive municipality—working collectively towards a better life for all.

Cllr. L S Zungu
H/W Mayor
Umuziwabantu Municipality

1.2 MUNICIPAL OVERVIEW

Umuziwabantu Local Municipality is situated on the western boundary of the Ugu District Municipality in the KwaZulu-Natal province of South Africa. It lies at the foot of the Ingeli Mountain Range, with the Umtamvuna River forming its southern boundary. The municipality shares borders with the Eastern Cape to the north, west, and south, and with uMzombe and Ray Nkonyeni municipalities to the east. The municipal seat is the town of Harding, which serves as the primary urban centre in an otherwise predominantly rural landscape.

As of the most recent census, Umuziwabantu has a population of approximately 96,556 people. The municipality is divided into 11 wards, encompassing both urban and rural settlements. The population is largely concentrated in traditional authority areas such as KwaMachi, KwaJala, KwaMbotho, KwaFodo, Dumisa, and Bashaweni, which collectively make up around 42% of the municipal land.

The remaining land comprises commercial farms and afforestation regions, notably the Weza area.

The racial makeup is predominantly Black African (97.9%), with Zulu being the most widely spoken language (88.2%), followed by Xhosa, English, and Southern Ndebele 1.

Access to Basic Services

Umuziwabantu Municipality has made significant strides in improving access to basic services, despite challenges posed by its rural character and topography. Key achievements include:

Water and Sanitation: The UGU District municipality provides water services to most households, with ongoing projects aimed at expanding access in remote areas.

Road Infrastructure: Over 182,8 km's of rural access roads graded and 73,9 kms of stormwater drainage were maintained or upgraded during the 2024/2025 financial year.

Electricity: The municipality provides Free basic electricity (50kWh) to indigent households, supported by the national Equitable Share grant⁴.

Community Facilities: Investments have been made in libraries, vehicle testing centres, and community halls to enhance social infrastructure.

Despite these efforts, challenges such as inclement weather and infrastructure damage—particularly from flooding—continue to affect service delivery in certain areas.

Economic Profile

According to the statistics South Africa, (200 stats data) the municipality has approximately 16 617 people who are economically active (employed or unemployed but looking for work), and of these 33% are unemployed, with about 9 033 economically active youth (15–34 years) in the area, of which 42,2% are unemployed.

The economy of Umuziwabantu is primarily driven by agriculture, forestry, and manufacturing:

Agriculture and Forestry: The municipality is home to extensive wattle, gum, pine, and poplar plantations, which support sawmills and furniture-making industries.

Manufacturing: Local cooperatives such as the Umuziwabantu Cattle Cooperative and Mgijimi Chemical Cooperative contribute to employment and income generation.

Retail and Services: Small businesses and informal traders play a vital role in the local economy, particularly in Harding and surrounding villages.

Despite these economic activities, unemployment remains high, especially among youth, with rates previously recorded at 42%. The municipality is however actively promoting innovation-driven local economic development, including support for cooperatives and small enterprises.

The Municipality's strategy is one which is focused on the provision of quality service delivery and economic viability.

Municipal Vision: To be a preferred investment destination with superior, sustainable and people centred service delivery.

The municipality seeks therefore to achieve this vision through the following mission,

Municipal Mission statement: Umuziwabantu shall create an environment that boosts investor confidence by providing strong decisive leadership thereby creating jobs and improving the quality of life.

The Municipality can be defined by the characteristics illustrated in the table below.

PHYSICAL	Total Area:	1089.47km ²		
	Altitude Range	169m to 2 266m above sea level		
POPULATION*	Total Population:	108 576	Population Density:	90 people/km ²
	Urban/Rural Split	13.8% urban/ Rural: 86.2%		
	Languages			
	isiZulu	88.1%	IsiXhosa	4.9%
	English	2.9%	Afrikaans	6.0%
	IsiNdebele	1.3%	Other	2.0%
ECONOMIC	GGP	R1,166m	Unemployment	33%
ADMIN-ISTRATION	Municipal Code	KZ214		
	No. Wards	11 wards		
	Traditional Councils	6		
PHYSICAL	Total Area:	1089.47km ²		
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ADMINISTRATION	Municipal Code	KZ214		
	No. Wards	11 wards		
	Traditional Councils	6		

Table 1: Demographics population

Tribal Areas

WARD	TRIBAL AUTHORITY
Ward 01	Fodo, MaMbotho, Thokozani MaDumisa tribal authorities and farmlands.
Ward 02	MaMbotho, Jabulani Beshwawo,, and farmlands.
Ward 03	Harding and Farmland
Ward 04	Part of Izibonda tribal authority (Kwa-Machi)
Ward 05	Part of Izibonda tribal authority (Kwa-Machi)
Ward 06	Part of Izibonda tribal authority (Kwa-Machi)
Ward 07	Part of Inhlangano and Izibonda tribal authority (Weza State Forest and Farmlands)
Ward 08	Part of Izibonda tribal authority (Kwa-Machi)
Ward 09	Part of Inhlangano and Izibonda tribal authority
Ward 10	Part of Izibonda tribal authority (Kwa-Machi)
Ward 11	Part of Mambotho

Table 2: Tribal authority distribution

1.3 EXECUTIVE SUMMARY

Umuziwabantu Municipality's overarching goal is to create a sustainable, inclusive, and economically vibrant community. Our mission is to deliver quality services that meet the needs of our residents, guided by principles of transparency, accountability, and participatory governance. The municipality is committed to being a well-governed, economically viable municipality that provides sustainable services and improves the quality of life for all."

The municipality's Strategic Priorities are as follows:

- Infrastructure development and maintenance
- Local economic development and job creation
- Environmental sustainability
- Financial viability and clean governance
- Social development and community empowerment
- Financial Health

The municipality remains financially stable, with a balanced budget and improved revenue collection during the financial year under review. Although challenges persist in managing aging infrastructure and expanding services to remote areas, but strategic interventions and partnerships are being pursued to address these.

The administration has focused on improving internal controls, enhancing staff capacity, and aligning operations with performance targets. The use of technology and data-driven planning has supported more efficient service delivery and monitoring.

CHAPTER 2

PERFORMANCE HIGHLIGHTS

Umuziwabantu Local Municipality is committed to fulfilling its constitutional mandate by delivering essential services that promote sustainable development, democratic governance, and improved quality of life for all residents. The municipality's service delivery is guided by the objects of local government, which include:

- Providing democratic and accountable government for local communities.
- Ensuring the provision of services in a sustainable manner.
- Promoting social and economic development.
- Encouraging community participation in local governance.
- Creating a safe and healthy environment.

CORE SERVICES PROVIDED

Infrastructure and Basic Services

Electricity: Distribution of electricity and facilitate the provision of free basic electricity to indigent households.

Roads and Stormwater: Construction and maintenance of rural access roads and stormwater drainage systems to improve mobility and reduce flooding risks.

Waste Management: Refuse collection and waste disposal services, including environmental awareness campaigns.

Human Settlements and Housing: Facilitation of housing development projects in collaboration with provincial departments and support for formalization of informal settlements and provision of basic services to these areas.

Local Economic Development

- Support for cooperatives, small businesses, and informal traders.
- Promotion of agricultural and forestry-based industries.
- Facilitation of job creation initiatives and youth empowerment programmes.

Community and Social Services

- Operation of libraries, community halls, and recreational facilities.
- Provision of burial services and maintenance of cemeteries.
- Support for vulnerable groups through social development programmes.
- Public Safety and Disaster Management
- Coordination of disaster risk reduction and emergency response.
- Enforcement of municipal by-laws and support for community policing forums.

Governance and Administration

- Facilitation of public participation through ward committees and community meetings.
- Implementation of performance management systems to ensure accountability and service excellence.
- Financial management, budgeting, and reporting in line with the Municipal Finance Management Act (MFMA).

OVERVIEW OF SERVICE DELIVERY BACKLOGS

Umuziwabantu Local Municipality continues to face significant service delivery backlogs, particularly in rural and traditional authority areas. These backlogs are most evident in the following sectors:

Water and Sanitation: Many households, especially in remote villages, lack access to reliable water supply and proper sanitation facilities. Infrastructure is often outdated or damaged due to floods and terrain challenges.

Roads and Stormwater: Although progress has been made in constructing and maintaining rural access roads, several communities remain isolated due to poor road conditions and inadequate stormwater drainage.

Electricity: While indigent households receive free basic electricity, full electrification is still incomplete in some areas, particularly informal settlements.

Human Settlements: There is a shortage of formal housing, with a high number of informal dwellings and limited access to basic services in these areas.

Waste Management: Refuse collection services are inconsistent in rural zones, leading to environmental and health concerns.

These backlogs are compounded by factors such as limited financial resources, inclement weather, aging infrastructure, and capacity constraints within the municipality.

STRATEGIES TO ELIMINATE BACKLOGS

To address these challenges, Umuziwabantu Municipality has adopted a multi-pronged strategy aligned with national and provincial development frameworks:

1. Infrastructure Investment and Maintenance

- Prioritizing capital projects in water, sanitation, roads, and electricity through the Service Delivery and Budget Implementation Plan (SDBIP).
- Leveraging disaster relief grants to repair flood-damaged infrastructure.
- Partnering with UGU District Municipality for bulk water and sanitation services.

2. Integrated Planning and Targeted Development

Aligning IDP objectives with the National Development Plan (NDP), Provincial Growth and Development Strategy (PGDS), and the Back-to-Basics programme.

Using spatial planning tools to identify high-need areas and allocate resources accordingly.

3. Community Participation and Oversight

Strengthening ward committees and public participation platforms to ensure community needs are accurately captured and addressed.

Enhancing transparency and accountability through performance reporting and regular audits.

4. Capacity Building and Institutional Development

Training municipal staff and councillors to improve project planning, implementation, and monitoring.

Streamlining procurement and financial management processes to reduce delays and inefficiencies.

5. Economic Empowerment and Job Creation

Supporting local cooperatives and small businesses to stimulate economic activity and reduce dependency on municipal services¹.

Promoting public-private partnerships to co-fund infrastructure development.

6. Conclusion

Umuziwabantu Municipality acknowledges the urgency of eliminating service delivery backlogs to fulfil its constitutional mandate and improve the quality of life for its residents.

Through strategic planning, community engagement, and institutional strengthening, the municipality is committed to achieving sustainable and inclusive development.

GOVERNANCE

COMPONENT A: GOVERNANCE STRUCTURES

POLITICAL GOVERNANCE

Section 18 of the Local Government: Municipal Structures Act No.117 of 1998 states that;

- Each Municipality must have a municipal Council.
- A municipal Council must meet at least quarterly.
- A municipal Council consists of a number of councillors determined by the MEC for local government in the province concerned by notice in the Provincial Gazette.

Following the 2021 Local Government elections, Umuziwabantu Municipality inaugurated its new Municipal Council on the 23rd of November 2021. The term of Municipal councils is five years and Council during their term must strive within its capacity to achieve the objectives set out in section 152 of the Constitution.

The Municipal Council which is chaired by the Speaker, has both legislative and Executive powers. The Speaker's duties are listed in the Municipal delegations as follows:

- Presides at meetings of the Council and signs the minutes of the Council meetings.
- Ensures that Council meets at least quarterly.
- Coordinates the arrangements regarding dates and venues for the meetings.
- Maintains order during meetings of the Council and ensures that the meetings are conducted in compliance with the Council's rules of order.
- Performs all other duties assigned to him / her in the Council's rules of order of the Council.
- Ensures compliance with the Code of conduct for councillors.
- Authorizes any investigation or enquiry into suspected or alleged impropriety by councillors or any alleged breaches of the code of conduct for councillors.
- Determines where and when Council meets.
- Convenes special meetings of Council at his/her discretion or on request of most Councillors she/he must do so.

Umuziwabantu Municipal Council has delegated some powers to the Executive Committee except for those expressly excluded by law. Some of these exclusions include:

- Passing of by-laws
- Approval of budgets
- Imposition of rates and other taxes, levies and duties and
- The raising of loans
- Settings of tariffs
- Entering into service delivery agreements in terms of section 76(b) of the Municipal Systems act
- Appointment of the Municipal Manager and Section 56 managers.

- Approval or amendment of the Integrated Development Plan

COUNCIL PORTFOLIO COMMITTEES:

FINANCE, BUDGET & CORPORATE SERVICES	▪ Municipal finance including billing. ▪ Municipal rating and taxation. ▪ Municipal insurance. ▪ Municipal banking and investments. ▪ Loans and governmental subsidies. ▪ Grants in aid ▪ Labour Relations ▪ Occupational Health and Safety
COMMUNITY SERVICES	▪ Municipal health services. ▪ Squatting. ▪ Groups with special needs (youth; women; elderly and the disabled); ▪ Street Vending. ▪ Education, crèches, welfare in general and religious services. ▪ HIV and AIDS ▪ Business licensing. ▪ Cemeteries and crematoria. ▪ Refuse removal, refuse dumps and solid waste disposal. ▪ Cleansing, road, and storm water maintenance; and ▪ Building maintenance ▪ Disaster management ▪ Traffic services ▪ Fire-fighting services
PLANNING & LED	▪ Local economic development; ▪ Promotion of industrial development; ▪ Land matters; ▪ Rendering of basic services ▪ Housing Projects; ▪ Housing development; and Housing Projects administration
INFRASTRUCTURE	▪ Electricity and gas reticulation; ▪ Storm water management systems in rural and urban areas ▪ Street lighting ▪ Capital roads items and construction ▪ Storm water capital items

IMPLEMENTATION OF COUNCIL CALENDAR *(to be updated)*

STRUCTURE/ COMMITTEE	MEETINGS HELD ON /SCHEDULED FOR ON (DATE/S)	TYPE OF A MEETING	TOTAL NO OF MEETING S SCHEDUL ED FOR THE MONTHS	MEETING SAT (YES/NOT)	NUMBER OF CLLRS/AMAKHOSI ATTENDED
Council		Special	8	Yes 20	
		Ordinary			
		Ordinary			
		special			
		Special			
		Ordinary			
		Special			
		Ordinary			
		Ordinary			
		Special			
		special			
		Ordinary			
		Ordinary			
		Special			
		Ordinary			
		Special			
		Ordinary			
EXCO		Special	8	Yes, 9	
		Ordinary			
		Special			
		Ordinary			

		Ordinary			
		Special			
		Special			
		Special			
		Special			
Audit Committee		Special	4	Yes, 3	
		Special			
		Special			
Finance & Governance		Ordinary	9	Yes, 3	
		Special			
		Ordinary			
LED & Planning		Special	6	Yes, 5	
		Ordinary			
		Special			
		Ordinary			
		Special			
Infrastructural Services		Special	6	Yes, 3	
		Ordinary			
		Special			
Public Safety & Community Services		Ordinary	6	Yes, 4	
		Special			
		Ordinary			
		Special			
Local Labour Forum		Ordinary	5	Yes, 1	
MPAC		Ordinary	5	Yes, 4	
		Special			
		Ordinary			

		Special			
IDP Forum		Ordinary Special Special	5	Yes, 3	
Women Commission		-	4	-	
Human Settlement		Special Special Ordinary	5	Yes, 3	
Rules Committee		Special	4	Yes, 1	
Whipperry Committee	-	-	4	-	-
Training Committee			4	Yes, 1	
Rapid Response		Special Special Special	4	Yes, 3	
Employment Equity Forum	-	-	4	-	

2.2 ADMINISTRATIVE STRUCTURE

Municipal Manager Mr T P Cele	Key Functions
	The Municipal Manager is the Accounting Officer of the Municipality and is responsible for ensuring that the administration is run effectively. And as such he is responsible for the establishment and maintenance of a strategic system of the municipality, he is accountable for the formation and development of an economical, efficient and accountable administration in order to ensure that the objectives of sound governance principles can be achieved. He is also accountable for various financial management duties as the accounting officer of the Municipality.
Chief Finance Officer Mrs H P Mchunu	Key Functions
	Provides leadership and guidance in overseeing all Treasury activities, ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders. Under her leadership, which the following units aimed to achieve their objectives: Supply Chain Management, Expenditure, and Budget and Asset management, Income.
Director Corporate Services Vacant	Key Functions
	Provides leadership and guidance in overseeing all corporate service activities, ensuring compliance with all acts and legal prescripts require for accurate reporting to all stakeholders. The following units are within the corporate services unit: Human resources, Administration and Auxiliary services and ICT services.

Director Community Services
Advocate B Brijraj

Key Functions

Provides leadership and guidance to the Department for the achievement of Organizational goals and IDP objectives which enhance service delivery achievements and better services delivered to community. Under his leadership he ensures that the following units aim to achieve their objectives:

Parks and Gardens, Waste Management, Environmental management, Protection services and Traffic Control, Maintenance of community facilities, Fleet management and Library services.

Director Infrastructure
Mr S G Mkhize

Key Functions

Provide leadership and strategic direction regarding housing, roads & storm water, electricity, public works, construction of public infrastructure, institutional & social development and project management administration. Provide guidance to the council, executive committee and local community with regards to provision of basic infrastructural services. Ensure compliance with all legislative requirements.

Development Planning

The development planning unit provides guidance for the achievement of organizational goals and IDP and SDF objectives which enhance service delivery achievements these units are Local Economic Development, Strategic Planning and performance management, town planning and human settlements.

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

Inter-governmental relation refers to the relationships between the three spheres of government. The South African Constitution states, 'the three spheres of government are distinctive, interdependent and interrelated'. Provincial and local government are spheres of government and are not a function or administrative implementing arm of national or provincial government. Although the three spheres of government are autonomous, they exist in a unitary South Africa and they must work together on decision-making and must co-ordinate budgets, policies and activities, particularly for those functions that cut across the spheres.

The Intergovernmental Relations Framework Act, 2005 (Act 13 of 2005 – 'the IGR Act') establishes a framework for the national government, provincial governments and local governments to promote and facilitate intergovernmental relations, and to provide for mechanisms and procedures to facilitate the settlement of intergovernmental disputes.

The Act further provides for structural and institutional framework for national, provincial and local governments to coordinate their actions towards common goals, in particular the implementation of policy, programs and development priorities for the country as a whole.

CHAPTER 3, Section (h) of the Constitution of the Republic of South Africa states that:

All spheres of government and all organs of the state within each sphere must co-operate with one another in mutual trust and good faith by-

- (a) Fostering friendly relations
- (b) Assisting and supporting one another
- (c) Informing one another of and consulting one another on matters of common interest.
- (d) Coordinating their actions and legislation with one another
- (d) Adhering to agreed procedures; and
- (f) Avoiding legal proceedings against one another

Inter-Governmental Relations Structure and Participation:

Umuziwabantu municipality participates in the following district coordinated structures:

- District Intergovernmental Relations Forum
- Speakers Forum
- Municipal Managers Forum
- Chief Financial Officers (CFOs) Forum
- HR Managers Forum: HR managers of each municipality comprise this forum

- Skills Development Facilitators forum: This forum includes HR Managers and Skills Development Practitioners of the municipalities
- Disaster management forum
- District LED Forum
- Planners Forum: this forum includes IDP managers and Development Planners
- DTAC: District Technical Advisory Committee for Municipal Performance.

The Provincial Co-ordinated structures that the municipality participates in are as follows:

- The Premier's Coordinating forum (Mayor)
- COGTA Technical MUNIMEC (Municipal Manager)
- Local Government Communicators Forum (Communications)
- Provincial Task Team Meeting (Special Programmes)
- Provincial Council of Aids (Special Programmes)

The development, Implementation and Monitoring of the District Development Model:

- a coordinated District level approach to business by all 3 spheres- "we are going to do away with this fragmented approach to development."
- 44 Districts and 8 Metros will be the high impact zones for the country.
- Redirect and confirm Co-operative governance & Integrated collaborative planning and implementation undertaken at a District and Metro level by all 3 spheres.
- Institutionalized Long-term co-planning in one plan per district towards Sustainable Development and Spatial Transformation & Equity whilst addressing 'burning' short term issues.
- DDM is a practical Intergovernmental Relations (IGR) mechanism for all three spheres of government & SOE's to work jointly and to plan and act in unison
- Ensure that we bring to life the aspirations of The People Shall Govern & Bring government closer to the people. Developmental change is shaped and owned at district level in partnership with communities, citizens and social partners.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PUBLIC PARTICIPATION

2.4 PUBLIC MEETINGS

The Municipal Systems Act puts emphasis on the legislative obligations for municipalities in respect of community participation. The Act has dedicated Chapter four and various other references to Community participation throughout the Act. Umuziwabantu Municipality conforms to the Municipal Systems Act No 32 of 2000 in terms of Section 16 (1) (a) which promotes public participation and states that;

(1) A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose-

(a) Encourage, and create conditions for, the local community to participate in the affairs of the municipality.

This was done in a number of ways including, media coverage, social media platforms, distribution of digital pamphlets etc. Again, the majority of targets which fall in the youth and special programs units, were affected in the fourth quarter with the national lockdown which forced some of indicators to be cancelled.

2.5 IDP PARTICIPATION AND ALIGNMENT

On an annual basis the Council of Umuziwabantu adopts an IDP process plan, in line with the provisions of the Municipal Systems Act No 32 of 2000. The year under review was no exception as the process plan was adopted in August 2017.

The IDP Review Action Program provides a breakdown of the roles and responsibilities of the internal Municipal portfolios.

As part of the IDP review process, the Municipal Council, led by his worship the mayor, Cllr LS Zungu, held IDP and Budget Road shows.

The following challenges were addressed by the Community members:

- High rate of unemployment
- Low-income levels
- Average economic growth
- Transformation on the ownership of land
- Slow delivery on Land Reform Program
- Limited economic potential in rural areas / poor investment in the area due to land under the Ingonyama Trust
- Environmental health and management related issues
- High prevalence of HIV/AIDS
- Skills shortage
- High number of child-headed households
- Housing and electricity backlogs
- Limited access to telecommunication
- Poor condition of roads and transport.

IDP alignment and Strategic planning sessions.

The Council of Umuziwabantu has the current strategic objectives:

- To create, healthy and sustainable living communities
- To aspire to healthy and educated communities
- To ensure that all people have access to basic services
- To boost investor confidence to invest in Umuziwabantu
- To entrench people centeredness.
- To provide strong decisive leadership.

Municipal priorities

Priorities	Description
1. Job creation	▪ Umuziwabantu municipality is in need of specialized skills ▪ Job creation to alleviation poverty and reduction.
2. Infrastructure development	▪ Infrastructure Development such as roads, community facilities, water and sanitation, electricity. ▪ Infrastructure development to attract investment ▪ Maintenance of infrastructure is important
3. Skills development	▪ Skills development ▪ It will assist in reducing unemployment ▪ Identify the skills that exist and that are needed within the municipality
4. Human Development	▪ This will develop people holistically not only skills ▪ Human development is holistic in that it does not only focus on skills but also other aspects such as life skills. ▪ Workshops for the maintenance of community infrastructure
5. Release of land	▪ Need to release land strategically for potential investors ▪ Land is essential for accomplish of municipal objectives ▪ Need to release land to generate revenue
6. Revenue enhancement	▪ Need to attract investors to generate income for the municipality ▪ Creation of revenue enhancement strategy
7. Health (HIV/AIDS)	▪ Promote of healthy lifestyle. ▪ Construction community-based health facilities e.g. clinics

COMPONENT D: CORPORATE GOVERNANCE

2.7 RISK MANAGEMENT

Section 62(1) (c) of MFMA requires a Municipality to have and maintain effective and transparent systems of financial and risk management and internal control, hence fraud risk assessment forms part of the risk management activities and informs the risk register. The municipality has implemented appropriate risk management activities to ensure that regular risk assessments are conducted i.e. IT risk assessments, business risks assessment (operational, strategic) and risk registers are updated. The progress on Risk Management and an updated Risk Register should be reported on a quarterly basis, to the Risk Management Committee and subsequently to the Audit and Audit Performance Committee, however this has been lacking following the resignation of the risk officer.

Roles and Responsibilities

ROLE PLAYERS	RESPONSIBILITIES
Internal Audit	The internal audit activity therefore evaluates and contributes to the improvement of risk management, control and governance processes.
Governance	The Internal Audit Activity assists Executive Management in achieving the goals of Umuziwabantu by evaluating the process through which: • Goals and values are established and communicated. • The accomplishment of goals is monitored; and accountability is ensured and Municipal values are preserved
Risk Management	The Internal Audit assist the municipality through facilitation in identifying, evaluating and assessing significant organisational risks and provide assurance as to the effectiveness of related internal controls regarding the focus areas reviewed.
Controls	The Internal Audit activity evaluate whether the controls of the focus areas, as set out in its Internal Audit Plan which management relies on to manage the risks down to acceptable levels, are appropriate and functioning as intended (i.e. are they effective yet efficient) and develop recommendations for enhancement or improvement.

	• The Internal Audit activity is authorised to: • Have unrestricted access to all functions, records, property and personnel; • Have full and uninhibited access to the Audit Committee;
Management	Management is responsible for the establishment and maintenance of an effective system of governance to: • Establish and communicate organisational goals and values; • Monitor the accomplishment of goals; and • Ensure accountability and values are preserved. Management is furthermore responsible for the establishment and maintenance of an effective system of internal control. The objectives of the system of internal control are, inter alia, to provide management with reasonable, but not absolute, assurance that: • Risks are properly managed; • Assets are safeguarded; • Financial and operational information are reliable; • Operations are effective and efficient; and • Laws, regulations and contracts are complied with. The prevention and detection of fraud is management's responsibility. The principal safeguard against fraud, misstatement and irregularities is an effective system of internal control. It must, however, be recognised that there are inherent limitations in any system of internal control – including human error, circumventions through collusion of two or more people and management's ability to override decisions which may result in fraud or irregular transactions.

The Municipal Risk Register

There is a separate fraud risk register in place based on an assessment initially conducted by the Department of Co-operating Governance and Traditional Affairs. The municipality also has a Fraud and Corruption Prevention Policy which was adopted by Council on the 27th of March 2019 and is due for review in the 2022/2023 financial year.

This policy is intended to set down the stance of Umuziwabantu Municipality to “fraud”, as well as to reinforce existing systems, policies, procedures, rules and regulations of Umuziwabantu Municipality aimed at deterring, preventing, detecting, reacting to and reducing the impact of fraud.

Furthermore, the purpose and spirit of this document is to confirm that Umuziwabantu Municipality supports and fosters a culture of zero tolerance to fraud in all its manifestations. The Municipality recognises the fact that acts of fraud by its employees seriously deplete the scarce resources available to the Municipality in fulfilling its mandate.

Risk Management Committee

The Risk Committee was established as being the extended management of Umuziwabantu Municipality.

However, there has been challenges with poor reporting to the structure following the resignation of the risk officer.

2.8 ANTI-CORRUPTION AND FRAUD

The municipality has successfully launched and activated its anti-corruption and fraud hotline. The hotline information is now included in all statements printed and distributed to ratepayers. The anti-corruption and fraud hotline was established as a communication tool for allowing the community to report cases of fraudulent activities in a confidential manner and is handled as a shared service at a District level.

The community is urged to use the hotline to report all corrupt and fraudulent activities.

BE RESPONSIBLE, REPORT FRAUD AND CORRUPTION

*Call 0801 111 660
Fax 086 5222 816
information@whistleblowing.co.za
P. O. Box 51006,
Musgrave,*

2.9 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management unit of Umuziwabantu Municipality is responsible for the procurement of goods and services required by Municipality to ensure effective service delivery to its residents. More detailed information on the Umuziwabantu supply chain management is contained in the SCM policy document of the municipality.

The management of the supply chain is critical given the interest and potential of fraud and corruption in local government. The need to implement good governance principles in the supply chain management processes is fundamental. Without such, no one can be assured of the openness, transparency and fairness of the expenditure of funds within any public institution.

The Umuziwabantu Municipality has fully implemented its own supply chain management policy during the financial year under review. All Bid Committees have been established and are fully functioning to impart assurance as to the validity of any procurement undertaken.

To support the supply chain management policy implementation, various procedures have been implemented to strengthen accountability and turn-around times. In addition an active council and audit committee, ensure that best practices are adhered to at all times by all practitioners and Supply Chain Management.

Supply chain management remains one of the most dynamic and challenging sections within the Finance department.

SCM is headed by a manager who reports directly to the Chief Financial Officer.

In accordance with our policy we have a fully-fledged bid committee system and qualifying bids are weighted to ensure preferential points are taken into account. To further enforces the pillars of transparency, equity, and fairness.

2.9.1 BID COMMITTEES

Bid Specification Committee <i>Chairperson: Ms N Madlala</i>	This committee compiles the specifications for the procurement of goods and services by the municipality.
Bid Evaluation Committee <i>Chairperson: Mr L Ndawonde</i>	The bid evaluation committee evaluates bids in accordance to specification and recommends to the bid adjudication committee, regarding the award of the bid.
Bid adjudication Committee <i>Chairperson: Acting CFO</i>	The Adjudication committee considers the report and recommendations of the bid evaluation committee and makes a recommendation to the Accounting Officer for bids above two million, on how to proceed with the relevant procurement of goods and services.

2.9.2 TOP 20 CONTRACTORS/SUPPLIERS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025.

CODE	CREDITOR NAME	DESCRIPTION	AMOUNT

Total

2.10 MUNICIPAL BY-LAWS AND POLICIES

The Municipal bylaws are public regulatory laws which apply in a certain area of jurisdiction. The Umuziwabantu Council gets its power to pass laws through the South African Constitution, which specifies what things may be regulated through by-laws within its jurisdiction. Municipal by-laws are no different than any other law of the land, and can be enforced with penalties, challenged in court and must comply with other laws of the land, such as the country's constitution. Municipal bylaws are often enforceable through the public justice system, and offenders can be charged with a criminal offence for breach of a bylaw. Common bylaws include vehicle parking and stopping regulations, animal control, building and construction, licensing, noise, zoning and business regulation, and management of public recreation areas

Umuziwabantu Municipality has the following by-laws in place, which were passed by Council and available on the Municipal website:

- Standing rules and orders
- Outdoor advertising
- Storm water management
- Street trading
- Business licensing
- Street trading
- Refuse
- Advertising
- Property rates bylaws
- Administration of Immovable property
- Supply Chain Management Policy
- Budget policy
- Credit control & Debt collection bylaws
- Banking, Investment & cash management policies
- Unauthorised, Irregular, fruitless & wasteful expenditure
- Budget virement
- Bad debts provision
- Tariffs charges
- Indigent support
- Risk management
- Fleet management
- Asset management

2.11 UMUZIWABANTU MUNICIPALITY'S NEWLY REVAMPED WEBSITE

The Municipal website plays a pivotal role in the communication of information with all municipal stakeholders and the community at large and provides an easy access of relevant information.

The website serves also as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of the municipal performance on a regular and continuous bases.

The website is managed by the administrative unit under the corporate services directorate.

Municipal Website: Content and Current Material uploaded in for compliance

- Municipal Budget, adjustment budgets and all budget related documents.
- Budget related policies.
- Municipal Annual Report documents.
- Annual report to be published.
- Performance agreements of Section 56 and 57 Managers (Directors).
- Media statements
- Performance Information of programs and projects
- Public notices
- Service Delivery and Budget Implementation Plan
- Internal programs conducted by the Human Resource Development unit.
- Bids

2.12 PUBLIC ACCOUNTS COMMITTEE

(To insert picture of MPAC Chair)

The Municipal Public Accounts Committee is led by Cllr Maphumulo, who is responsible for chairing the MPAC meetings and ensuring that the committee abides to the year plan.

The Municipality's Public Accounts Committee (MPAC) was established by Council in terms of Section 79 of the Municipal Structures Act 117 of 1998.

The purpose of the Committee is to perform an oversight function on behalf of the Council over the executive functionaries of the Council to the extent set out herein. In doing so, the following are the terms of reference of the MPAC.

- To consider and evaluate the Municipality's Annual report in terms of Sections 127 and 129 of the Municipal Finance Management Act and make recommendations to the Council.
- To Act as an oversight committee to make recommendations to the Council when it adopts the oversight report on the annual report in terms of Section 129 of the Municipal Finance Management Act.
- To review and follow up past recommendations on the Annual report.
- To advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure in terms of Section 32 of the Municipal Finance Management Act as and when so requested by Council, the Mayor or the Municipal Manager.
- To perform its functions taking due care to distinguish between oversight and interference in administration, as envisaged by Section 173(4) and (5) of the Municipal Finance Management Act, and item 11 of Schedule 1 of the Municipal Systems Act (Code of Conduct for Councillors).
- To perform any other oversight function as may be requested by Council from time to time.
- To report to Council at the first Council meeting following the MPAC meeting.

AUTHORIZATION OF MPAC

The committee is authorized amongst others to:

- To seek any information from and have access to any councillor and employees to co-operate with any request made by the committee.
- To have access to internal information required for the performing of its duties.
- To liaise with the Audit and Risk Committee or chairperson of the audit and risk committee, head of internal audit unit and any other relevant role players on matters pertaining to its terms of reference.

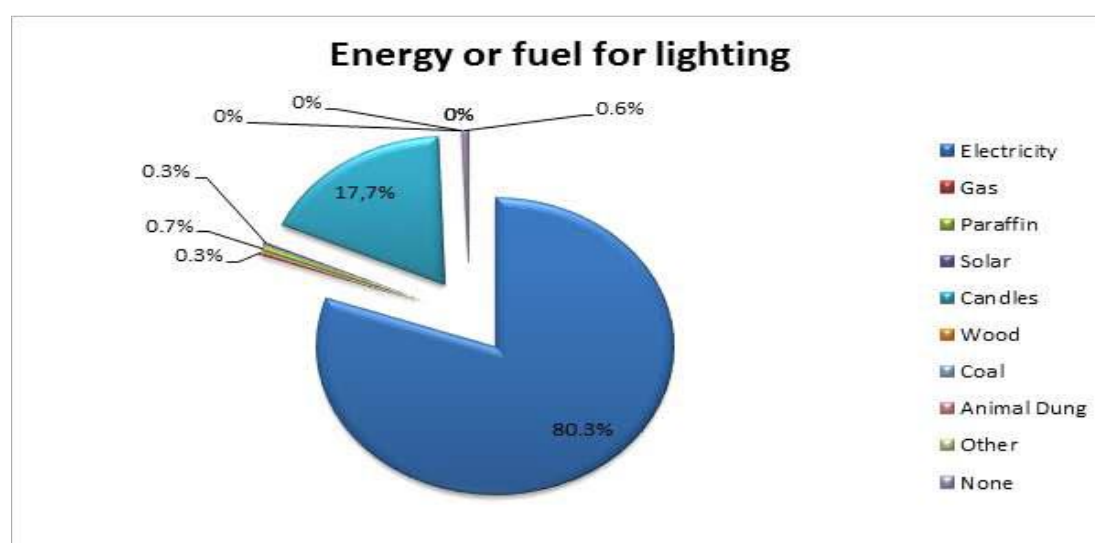
MPAC GUIDING PLAN

QUARTER 1	QUARTER 2
1. Examination of Financial Statements. 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly reports 4. Quarterly compliance report. 5. Prepare a consolidated report by MPAC to Council.	1. Examination of Financial Statements 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly report. 4. Examination of performance information. 5. Examination of the Draft Annual Report. 6. Presentation of Capital Expenditure together with Service Delivery report. 7. Prepare a consolidated report by MPAC to Council.
QUARTER 3	QUARTER 4
1. Examination of Financial Statements. 2. AG's Report 3. Recommendations to Council in terms of sub section (3.8) 4. Examination of quarterly reports 5. Examination of mid-year reports 6. Consultation of the public regarding the Annual report / Adoption of the public participation plan 7. Quarterly compliance report. 8. Prepare a consolidated report to Council	1. Examination of Financial Statements 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly reports 4. Quarterly compliance report 5. Prepare a consolidated report by MPAC to Council

CHAPTER 3: DEPARTMENTAL REPORTING AND SERVICE DELIVERY PERFORMANCE

3.1 ELECTRICITY

Umuziwabantu Municipality currently distributes electricity within the urban area (Harding). The rest of the Municipal area which is above 80% is supplied by Eskom. Although there is a total coverage in terms of electricity supply, the Municipality distributes solely within the urban area. The Municipality provides maintenance to electrical Infrastructure. As an electricity distribution authority, the Municipality also responds to electrical queries as and when required.



The above graph depicts the energy supply in our municipality. It clearly shows that the municipality has no backlog when it comes to energy supply as 80% of our population have access to electricity. The remaining 20% are infills which are attended to as new households are constructed annually.

HIGHLIGHTS

Despite some challenges faced by the electricity department in the rendering of services, the municipality managed to conclude the electricity connections in Mazakhele phase 3 whereby 34 households now have electricity supply.

A total of 2,95Kms of new electricity cables were also installed as part of the electrical upgrade being conducted by the municipality.

However, there were some challenges which hindered with the ward 1 and ward 4 infills electricity programs as a result of late approval of designs which led to the projects planned completion date to be affected. The program will now be concluded in the next financial year.

3.2 HOUSING / HUMAN SETTLEMENTS

The municipality worked closely with the Department of Human Settlement to ensure provision of houses within the rural areas of Umuziwabantu.

Umuziwabantu Municipality facilitated the KwaMbotho, Mazakhele, KwaFodo, KwaJali and KwaMachi rural housing development projects.

The KwaMbotho housing project faced many difficulties as a new Implementing Agent was appointed following the termination of contract from the previous IA in the previous financial year.

Although the municipality has seen improvements in the housing projects, during the year under review, it saw a few challenges hinder with the successful implementation of housing projects.

In the previous financial year there we saw delays in the commencement of the KwaMazakhele low cost housing project due to the slow bulk infrastructure project which was facilitated by the District municipality. However the project resumed during the year under review, although work resumed later than envisaged due to the delays experienced in the previous year.

Housing Projects highlights:

- 136 units were constructed from the KwaMbotho low cost housing project
- 170 units were constructed from the KwaMazakhele phase 3

Challenges faced:

- Approval process which takes long
- Provision of bulk water infrastructure service which delays construction.
- Implementing agent's financial challenges impact negatively on implementation.
- Slow supply of materials by service providers due to backlog
- General labour issues

3.3 CLEANSING, PARKS, GARDENS AND RECREATION

The objective of waste management for the Municipality is to integrate waste management services in order to provide basic services to the community and to minimise the effects of waste on humans and the overall health of the environment.

An estimated 78% of the Umuziwabantu population uses their own dump to dispose of their refuse. This population is that which is located in the tribal and Farm areas.

Only 9.9% of the municipal area benefits from the provision of municipal services of who are the residents in and around the Harding Town. (Ugu District IDP)

The Municipality was issued with the required license which permits the construction and operation of a Municipal landfill site. The landfill site (also known as a tip, dump, rubbish dump or dumping ground, is a site for the disposal of waste material by burial. Construction of the Municipal landfill site was completed in the 2017/18 financial year.

However the municipality does not have internal capacity to run and manage the landfill site and therefore made budget provisions to appoint a qualified and reputable service provider to render suitable services and manage the landfill site. JCR T/A Clive's Construction was appointed by the Municipality to render these services for a period of 3 year in the year under review.

The municipality has a manager responsible for the sub – directorate in order to oversee its functionality, as well as a Waste & Environmental management officer, who reports to the manager of the sub- directorate. There are two supervisors directly responsible for each section (Refuse collection and Verge Maintenance). There are financial, materials, mechanical and human resources allocated to the sub- directorate in order to effect the operations.

Human resources:

NUMBER	POSITION	STATUS
01	Manager Cleansing, parks and Gardens	Filled
01	Waste and environmental officer	Filled
01	Supervisor Verge maintenance section	Filled
03	Verge maintenance section Drivers	Filled
10	General assistance for verge maintenance	Filled
01	Supervisor Refuse collection section	Filled
03	Refuse collection section Drivers	Filled
26	Refuse collection General assistance	Filled

Sub-directorate staff compliment:

Post name	No of posts	Filled	Vacant	Remarks
Manager's post	01	01	0	n/a
Waste & Environmental Officer	01	01	0	n/a
Supervisors posts	02	02	0	n/a
Driver's post	06	05	01	vacant
General assistants	38	38	0	n/a
Total staff compliment	48	47	01	1* vacancy

Tools and equipment

Skip bins allocation

There are Twenty-Five (25) skip bins within the sub- directorate allocated to strategic points within the CBD.

Allocation		Nature of business
Skip bin number	Business name / area	
Skip bin – refuse no1	Opposite Addis Panel Beaters – Turner street	Panel beaters
Skip bin – refuse no2	Opposite EMC & HTT Hawkins street	Workshops
Skip bin – refuse no3	Inside Shoprite mall at the receiving area	Mall
Skip bin – refuse no4	Harding secondary Musgrave street	School
Skip bin – refuse no5	Oxford High school Musgrave street	School
Skip bin – refuse no6	Next to receiving of KFC Musgrave street	Business area
Skip bin – refuse no7	Next to Endalini Musgrave street	Business area
Skip bin – refuse no8	Inside cash build Field street	Hardware
Skip bin – refuse no9	Inside Rhino waste bin area – Field street	Supermarket
Skip bin – refuse no10	Next to Jet & Checkout receiving areas – Field street	Supermarket
Skip bin – refuse no11	Bargain wholesaler Field street	Wholesaler
Skip bin – refuse no12	Front of the Mbotho residential area opposite the church Livingstone road	Residential
Skip bin – refuse no13	Next to the entrance of Sehole Primary School – Ballance street	School
Skip bin – refuse no14	Inside the Sehole Combined School on Callaway Street	School
Skip bin – refuse no15	Opposite Spiros Hockings street	Business area
Skip bin – refuse no16	Opposite Liquor Rama Hockings street	Business area
Skip bin – refuse no17	Opposite Princess car wash Shepstone street	Business area
Skip bin – refuse no18	Inside Sutton Primary School	School

Skip bin – refuse no19	At Cell C area Mazakhele phase one	Residential area
Skip bin – refuse no20	Mazakhele Phase 03	Residential area
Skip bin – refuse no21	Mazakhele Phase 03	Residential area
Skip bin – refuse no22	Opposite car wash Kiet street	Business area
Skip bin – refuse no23	New bus rank	Business area
Skip bin – refuse 24	KwaJali New Modular Library	Library premises
Skip bin – refuse 25 (spare)	Municipal workshop	Municipal property

The department of community services has utilised the external services for waste collection, transportation within the CBD and firms due to the continuous mechanical breakdown of the compactor truck.

The municipality had to hire the privately owned trucks as measure in order to minimise the piling of waste within the CBD and also to avoid creating unhappiness to the community of Harding.

List of sport fields and grounds

Ward no	Area/ sport ground
01	▪ Santombe- Mbekwa sport ground ▪ Santombe- Biliya sport ground ▪ Santombe- Mthintanyoni sport ground ▪ Santombe- Cekeza sport ground ▪ Santombe- Nkomeni sport ground ▪ Kwa Fodo Tribal Authority ▪ Santombe sport ground
02	▪ Kwa Fodo sport ground – Smata ▪ Kwa-Mbotho – Mushmount sport ground ▪ Mpelandaba Sport Ground ▪ Ndlovini Sport Ground ▪ kwaMbotho Traditional Council ▪ Murshmount Sport Ground ▪ Mseli Sport Ground ▪ Bashaweni Sport Ground ▪ Mbotho Kwa Smuth Sport Ground
03	▪ Grounds A, B & C ▪ Harding air aerodrome grounds ▪ Harding –Greenfields ▪ Aerodrome ▪ Cemetery ground

	▪ Park open space ▪ FETground ▪ Sport Grounds A, B & C ▪ Greenfields ground
04	▪ KwaMachi - Ecingweni Sport Ground ▪ KwaMachi- kuGangala ▪ Ecingweni Sport Ground ▪ Nyanisweni Sport Ground
05	▪ Echibini Sport ground ▪ Startfan Sport ground ▪ Mbumbazi Sport ground ▪ Inkomazi Sport Ground
06	▪ Kwa Machi sport ground ▪ Ku Gangala Sport ground, ▪ Fantini sport ground ▪ Magwala sport ground ▪ Echibini sport ground ▪ Emshisweni ground
07	▪ KwaJali- Mfundeli sport ground ▪ Give Hope Primary School sport field
08	▪ KwaMachi- Mlamulankunzi sport ground ▪ Khwezi sports ground ▪ Mlalankunzi Sports Ground ▪ Ikhwezi Sports Ground ▪ Emadrayini Sports Ground
09	▪ Hafuleni sports ground ▪ Kwajali- Albert sports ground ▪ Kwa Mkhize Sports Ground ▪ Ku Bhudlu Sports Ground ▪ Nhlanjeni Sports Ground ▪ Sivivaneni Sports Ground ▪ KwaJali- Hafuleni sports ground
10	▪ Ephumza sports ground
11	▪ Kamsweli Sports ground

Environmental Management

The oil spillages are still a major challenge within the CBD due to non-compliance by informal traders and the failure by the municipality to enforce trading By Laws. They utilise whatever space is available to perform trading activities .

These activities contravene the National Environmental Management Act (107 of 1998 and National Water Act (36 of 1998). These activities will lead to environmental land degradation and water pollution since the used oil is poured into municipal water drainage system.

Storm water drainage system



There are areas of poor drainage system within the Harding town. The department of Technical Services has now put measures in place to upgrade some areas which are largely affected by the poor drainage system, by upgrading drainage in those areas.

Education and Awareness

Celebration of weed buster week was held at Sihole Combined School. Weed buster is an initiative to teach learners and communities about the dangers of alien plants in our environment.

It also focuses on identifying the alien vegetation and clearing. At the school presentations were made to a grade 7 class and some educators on how to be able to identify and clear them to limit the spread not just in the school but at their homes and communities as well.

This exercise was a joint venture between Umuziwabantu Municipality, Department of Environmental Affairs and UGU District Municipality (environmental services).

Umuziwabantu Municipality together with EDTEA and Merensky are conducting schools' assessment for the School Environmental Education Programme (SEEP).

During the assessment schools are facilitated in ways of improving the appearance of open spaces and using them as a learning tool.

This is a time where the school elaborates about its achievements relating to environmental management and environmental education.

Schools are encouraged to include environmental sustainability in all learning areas in order to change the thinking of the learners and the community at large. Most schools are beginners in the programme but do show signs of improvement which is a positive indicator for the future.

Environmental awareness & clean-up campaigns



Umuziwabantu municipality has conducted numerous a clean-up campaigns within the CBD areas including the taxi and the van ranks.

The purpose of the awareness and the clean-up was organised to encourage the community and businesses fraternity to keep their environments clean and healthy.

The informal and formal businesses were advised about waste management and the importance of clean spaces. They were advised about the schedule of waste collection and the strategic location of skip bins within the Harding town.

Such awareness's and clean-up campaign would assist in decreasing the waste and litter levels in and around town.

The following stakeholders participated in the awareness and clean-up campaign: Community Services (Waste and Environmental Management), department of Environmental Affairs, Economic Development, Tourism and Environmental Affairs, UGU– Environmental Health, CWP-Umuziwabantu, Thuthukani Taxi Association and the chairperson of Van Rank Association. The campaign was a success, and the stakeholders were encouraged to work together in order to achieve the maximum results.

Information sharing session

Umuziwabantu municipality, DEA and EDTEA conducted an information sharing session for the community of Mazakhele ward 03 within the jurisdiction of Umuziwabantu municipality.

The stakeholders were shedding the light on how environmental services works with and for the communities.

The community was encouraged to use waste projects such as recycling to uplift the community from poverty and polluted environment.

They were also encouraged to use the resources provided by the municipality for waste collection and disposal. The community has a challenge of illegal dumping.

Theft of waste bins



For the past financial years, the municipality has been budgeting for the waste bins as per the requirements of the Waste Act. There has been an improvement in waste collection within the Harding town. However, a noticeable increase in illegal dumping was investigated which resulted in the identification of the theft of skip bins in some areas. It has become apparent that there is a syndicate operating in Harding focusing on steel recycling mechanisms.

Integrated waste management plan (National project)

The National department of Environmental Affairs assisted the municipality in the development of the integrated waste management plan. The department submitted the final draft of the Integrated Waste Management Plan (IWMP) on the 10 December 2018. The document was received by the Head of the department of Community Services.

Harding landfill site project outsourcing Project background

The waste management licence was approved and issued to the municipality on the 05 May 2015 by the Department of Economic Development, Tourism and Environmental Affairs (KZN). The licence authorizes the municipality to upgrade general waste area and also the rehabilitation of the current dumping area.

The licence is valid for a period of **ten (10) years** from the date of issue. The upgrade and the re-engineering of the site includes major developments. Furthermore, as required and stated under clause 4.1.4 on the waste management licence, that, the municipality is to commence with new developments /activities within two (02) years of the date of issue.

Operational phase

Due to the lack of institutional capacity within the department responsible for waste management and the complexity of the project, the Municipal Council of Umuziwabantu municipality resolved to outsource the full operations of the Harding landfill site.

Thereafter, the municipality followed all the necessary supply chain processes to appoint the suitable service provider as the landfill site operator. Clive Transport cc trading as JCR Transport was appointed on the 06 June 2018.

Site Compliance

The landfill site is currently 100% compliant and the municipality has been working hard towards achieving compliance.

Annual Targets as per approved Service Delivery and Budget Implementation Plan

Area	Strategy	Annual Targets	Achievements
Verge maintenance	Maintenance of cemeteries	4	Target achieved – work is progressive since it is done on regular basis
Verge maintenance	Verge maintenance on open spaces	4	Target achieved – work is progressive since it is done on regular basis
Environmental Management	Access to Basic Refuse Removal	15%	Target Achieved. According to Stats SA access to refuse removal is at 15%
Verge Maintenance	Verge maintenance of venues for public events	4	Target achieved- work is done as per request from user department / event co- coordinator
Waste MGT	Street Cleaning	365 Days	Target achieved – weekly collection without fail by compactor truck, skip loader truck and hired 4 ton cage truck on emergency basis

Intergovernmental relations

All spheres of government are expected to comply with the objectives of the Intergovernmental Relations Framework Act – 13 of 2005 by taking into account circumstances and budgets of other spheres on performing functions, consulting other organs of state through direct contact or through any relevant structures.

Project name	Budget	Envisaged date	Implementing agent	Status
Intergrated Waste Management Plan Development	0,00	December 2018	National – Environmental Affairs	Approved in 2018 and is due to be reviewed in the 2022/23 financial year.
Environmental Youth Coordinator appointment	R 196,407.00 Per annum + 37% benefits	Since 2019	National – Environmental Affairs	Allocated to Umuziwabantu for supporting the waste and environmental management programme.
Forums establishment	Nil budget from the municipality	unleash the great potential of the town and attract more private investors to invest in the Harding area.	Economic Development & Environmental Affairs	- Waste management forum - Environmental education - Biodiversity forum Waste & Environmental Officer attends these structures at Regional and Provincial levels as the representative of the municipality.

3.4 INFRASTRUCTURE & DEVELOPMENT PLANNING

The infrastructure in the Harding Town area has improved over the years. In general the roads have been a priority as they have deteriorated over the years thus, over the years they have required much financial investment in order to achieve satisfactory standard, which is currently a work in progress.

However, many roads are still in a dire state, such as the Bizana and UMzimkhulu roads which connect to Harding as they have been left unattended for too long. Many engagements with the Department of Transport have transpired in an attempt to ensure that these roads are prioritized for revival in the near future.

Furthermore, the revival of the rail network seems the most obvious solution to increase the life span of the road network. Meetings have resumed to discuss future plans regarding the revival of the railway.

The Town and Development planning unit is headed by the Manager: Town Planning, whose core function is to implement the Spatial Planning and Land Use Management Development applications are submitted to this unit for scrutiny and approval. In line with the SPLUMA (Spatial Planning and Land Use Management Act), Umuziwabantu Municipality entered into a Joint Municipal Planning Tribunal agreement with Ray Nkonyeni Municipality. The tribunal is responsible for the ensuring that development applications matters are considered in accordance with the Act.

The town planning unit is also responsible for building applications as ensuring that inspections are done in line with the building regulations.

During the year under review, the municipality issued a number of transgression letters on illegal structures built around the town area. The town planning unit is in partnership with the law enforcement unit in order to ensure that all transgressions are attended to accordingly.

3.4.1 CAPITAL INFRASTRUCTURE PROJECTS:

Due to the poor functionality of the Bids committees and failure to appoint senior management, a majority of Infrastructure targets were not achieved. The non-appointment of the Head of Administration for duration of the first half of the financial year resulted in the delay of many capital projects.

(to be updated)

Project name	Project Status
Number of infills type 1 households electrified at Sihogo.	On going
Number of infills type 1 households electrified at Ocingweni.	On going
Number of infills type 1 households electrified at Mshayamoya.	On going
Number of infills type 1 households electrified at Shayihagu.	On going
Number of infills type 1 households electrified at Nhlanza.	On going
Number of infills type 1 households electrified at Nkungwini.	On going
Number of infills type 1 households electrified at Engele.	On going
Number of infills type 1 households electrified at Ephumza.	On going

Construction progress of Harding presinct (Phase1)	98%
Construction progress of Harding presinct (Phase2)	43%
Construction progress of Stafford Street	0% (Award made was declined by Bidder)
Construction progress of Gayiga to Nyawo access road	83%
Construction progress percentage of Mhlwazini access road and bridge	80%
Construction progress percentage of Engele community hall	100%
Construction progress percentage of the Extension of Cemetery (Phase 2)	100%
construction progress of Market Stalls (Corridor development fund)	0% (SCM process took longer than anticipated)
Number of Km's of unsurfaced roads graded by 30 June 2023	54Km's
Length of Stormwater Drainage in Km	2Km's
Length of electrical cables in Kms installed	2,5Km's

COMPONENT B: LOCAL ECONOMIC AND SOCIAL DEVELOPMENT

3. 5 LOCAL ECONOMIC DEVELOPMENT

INFORMAL TRADING

The municipality has in place an informal trader's committee. The Committee is tasked with continuously communicating with the municipality on matters relating to the informal economy within the municipal area.

However, the Municipality still faces many challenges in this section as many informal traders are trading illegally and transgress the municipal by-laws.

An informal trader's database was created with the view to formalize the informal sector. The main informal trading site is the taxi rank, which has existing infrastructure for informal trading. However, with the increasing volume of informal traders and the accelerating growth of the municipal area and population, the municipality has noted that the taxi rank is no longer able to accommodate most of the informal traders.

Other alternative sites have been proposed by the chamber as well as the Harding taxi association for both informal traders and taxi rank.

The Municipality has facilitated numerous workshops to capacitate the informal traders on the importance of adherence to municipal bylaws, environmental health awareness etc.

COOPERATIVES AND SMME'S DEVELOPMENT

The Municipality's LED unit is tasked with the role of creating and facilitating a conducive environment for local economic development to take place in a sustainable manner.

As part of its programs is the supporting of Cooperatives and SMME's within the municipal area. In doing so, the LED unit provided guidance through walk-ins on steps to register a cooperative, monitoring of previously funded projects and giving feedback to the Municipal Public Accounts Committee as well as site visits with the members of the Planning Committee.

BUSINESS LICENSING

The Business Act no. 71 of 1991, states that all businesses operating in South Africa must have a business license, as per Schedule 1 item 1 and 2).

Functions and duties of the business licensing are the legislative mandate assigned to local municipalities as per provisions of Section 2 (1) (a) of the Business Act. Umuziwabantu was granted, amongst other municipalities, the authority to issue and refuse Business Licences, as per Gazette 109 of 2011, for the period of three years with Mr West Thamsanqa Gumede being the licensing authority secretary. Several workshops were conducted to inform and educate formal businesses on the law. Most of the formal businesses have complied by applying for business licenses.

The Municipal Council has also adopted the business licensing by-law.

The by-law is in the process of being gazetted for public comments before legal action can be taken on those businesses who do not comply with the law. Business owners are encouraged to apply for their business licenses and to comply with the Business license by-law when the gazettement process is complete.

CHALLENGES FACED BY LED UNIT

- Limited office space
- Limited internship opportunities
- Non-functioning of projects after receiving funding opportunities.
- Lack of big corporations to provide employment.

HIGHLIGHTS *(to be updated)*

PROGRAM	STATUS	CHALLENGES
Review and adoption of an LED Strategy by date	100% Achieved	The biggest challenges faced by the local economic development unit is the poor law enforcement of municipal bylaws, which poses a threat to the development of the CBD / town of Harding. Furthermore, it is the lack of human resources in the unit which makes it difficult
Number of EPWP Job opportunities maintained	56	

		to carry out tasks in a fully effective manner.
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COMMUNITY WORK PROGRAM

The Community Work Program is an **OUTCOME 9 OUTPUT 3** Programme intended to provide an employment safety net. The programme was initiated by the Second Economy Project (an initiative of the presidency located in the Trade and Industrial Policy Strategies) which is a policy research NGO. The CWP program is currently being implemented in 9 Provinces 144 local municipalities. Kwa-Zulu Natal has 29 local municipalities implementing the programme and Umuziwabantu Municipality is amongst those fortunate municipalities.

The Community Work Programme objectives are to:

- Provide an employment safety net in recognition of the fact that sustainable employment solutions will take time and will reach the most marginalized last. The CWP provides access to a minimum level of regular work – 8 days pre-determined wage rate.
- Contribute to Public Good in the development of public assets and services in poor communities.
- Strengthen community development approaches hence it is an area-based programme designed at ward level.
- Provide work experience, enhance dignity and promote social and economic inclusion – targeting the unemployed and/or underemployed people of working age.

1.6 ARTS AND CULTURE, LIBRARY AND COMMUNITY SERVICES

The community services unit is responsible for ensuring that all Municipal facilities are maintained effectively and efficiently. A number of maintenances were conducted including the upgrade of the public ablution facility within the municipal area, maintenance of the public park facilities as well as upgrade of the Municipal reception area.

The main Library is located within the main Municipal Offices and it has been functioning relatively well. An additional modular library was established in 2019 at Hafuleni village in KwaJali.

The library offers books in different languages. There is an early development space that has toys that are ideal for stimulating development of a child and study areas for individuals that need a quiet space to focus and study. A cyber café, which has 8 computers with free internet access which has proven to be resourceful to surrounding schools like Hafuleni, Ntaba, Mphikwa, Bhudlu, Incabela, Esivivaneni, St Theresa, Albert and Umkhoba.

1.7 SPECIAL PROGRAMMES

The Special Programs unit is tasked to advocate and lobby for the development and mainstreaming of issues which affect the following vulnerable and previously disadvantaged groups: Senior Citizens, People living with disabilities, Women and Children. The office also provides support to people living with and/or affected by HIV and AIDS as well as Arts and Culture initiatives.

The Special Programs unit is headed by a manager who is also the Municipal Champion for the Operation Sukuma Sakhe programme.

Senior Citizens and other vulnerable groups

- The municipality has been unable to conduct senior citizen games in the financial year under review, due to the National lock down regulations.

Disability programmes

- The municipality has been unable to conduct **DISSA** outreach in the financial year under review, due to the National lock down regulations.

1.8 YOUTH DEVELOPMENT

The Youth office is responsible for the Institutionalization and mainstreaming of youth development programs within Umuziwabantu Municipality as well as the promotion of sports activities.

The office has worked tirelessly in ensuring that the youth of Umuziwabantu is encouraged to take care of themselves and ensure sustainable livelihoods. However, HIV/AIDS statistics and teenage pregnancy pandemic are soaring high. Awareness campaigns and outreach programs in schools have been conducted during the financial year under review.

HIGHLIGHTS

- Provision of tertiary registration for top ten matriculants from each ward.
- The municipality organised a Career Exhibition expo where all 14 high schools from under Umuziwabantu Municipality attended this programme. Tertiary institutions like University

of Kwa-Zulu Natal, Durban University of Technology, Mangosuthu University of Technology, Esayidi TVET College, CEDARA Agricultural College, Owen Sithole Agricultural College, Central Applications Office (CAO), NSFAS, and the Department of Health were the exhibitors.

- Provision of school uniforms
- Annual Mayoral Cup Games
- Behavioural change programs
- Umuziwabantu Fun run

COMPONENT C: CORPORATE POLICY, HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION

4. CORPORATE SERVICES *(to complete amend)*

In addition to the oversight of the central administrative functions of the municipality, the role of the corporate services department is also to provide secretarial services, and guidance of Council and other governance structures of the municipality and safeguarding the interests of the municipal stakeholders.

The following functions fall under the director corporate services:

- Human Resources Management & Human Resources Development
- Administration and Auxiliary
- Information Technology
- Occupational Health and Safety

This section of the annual report has been prepared in terms of the RSA Constitution of 1996, Municipal Systems Act, No. 32 of 2000, as amended, Municipal Finance Management Act, Act No. 56 of 2003, Basic Conditions of Employment Act No 75 of 1997; Occupational Health and Safety Act No 85 of 1993, Compensation for Occupational Injuries and Disease Act No 130 of 1993 and SALGBC conditions of Services Main Collective Agreement.

Training and Development is pursued in terms of Skills Development Act of 1998, Skills Development Levies Act No 9 of 1999, Training and Development Policy of the Umuziwabantu Local Municipality. The Employment Equity and Equal Employment

opportunity activities are conducted in terms of the Employment Equity Act of 1998 and the Employment Equity, Affirmation Action Policy and Employment Policy of the Municipality.

The Industrial Relations matters handled with strict adherence to the Labour Relations Act, No 66 of 1995. Staff Probation Monitoring is undertaken in terms of the Provisions of Schedule 8 of the Labour Relations Act, No 66 of 1995.

In overall the Administration Support, ICT and Human Resources functions and challenges are further dealt with in terms of the Policies of the Municipality as well as the Integrated Development Plan.

The below covers three units from Corporate Services Department. Starting with the Human Resources Management Unit, Administration Unit, and ICT Unit. The department's KPAs are Municipal Transformation and Institutional Development and Good Governance and Public Participation.

UMUZIWABANTU LOCAL MUNICIPALITY STAFF COMPLEMENT

There was a total of three hundred and nineteen (319) members of Umuziwabantu Local Municipality.

Councillors	Traditional Leaders	Permanent	Fixed – term Contract (Management + other)	Temporary/ Short – term	Interns (Umuzi LM + Treasury)	Other Trainees	In-service Trainees	Total
21	02	199	19	50	05	07	16	319

RETIREMENT FOR THE NEXT 18 MONTHS (AGE 65 YEARS)

N O	NAME	DESIGNATION	DEPARTMENT	DATE OF APPOINTMENT	DATE OF RETIREMENT	YEARS IN SERVICE	ID NUMBER	COMMENTS
1.	Mr. S H Dlamini	G Worker	Community Services	16/01/2006	30/11/2025	19	5911105667 086	63 Yrs

VACANCY RATE OF STRATEGIC POSITIONS

NO	POSITION	COMMENCEMENT DATE	STATUS /COMMENTS
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1.	Municipal Manager	N/A	Filled
2.	Chief Financial Officer	Pending shortlisting and interviews	Vacant
3.	Technical Services	Pending shortlisting and interviews	Vacant
4.	Community Services	N/A	Filled
5.	Corporate Services	N/A	Filled
6.	Planning & LED		Never been filled

TRAINING AND DEVELOPMENT

The following Training programme was conducted at Wits School of Governance

No:	INITIALS & SURNAME	DESIGNATION	NAME OF THE PROGRAMME	NAME OF THE SERVICE PROVIDER	TYPE OF INTERVENTION	STATUS
1	P Shebi	Speaker	Leadership Development	Wits School of Governance	Skills Programme	In progress

The Study Financial Assistance for 2023 academic year was awarded to two employees:

NO:	INIT AND SURNAME	DESIGNATION	NAME OF THE PROGRAMME	NAME OF THE INSTITUTIONS	DURATION	STATUS
1.	Ms. S Mchunu	Internal Auditor	Advanced Diploma in Internal Auditing	UNISA	One Year	In progress
2.	Mr. K Shebi	Speaker's Driver	National Certificate in Incident Management	Lyceum College	One year	In Progress

INTERNAL FUNDED EXPERIENTIAL TRAINING

There are 15 internal funded Inservice Trainees that are placed within the Municipality in different sections. The learners are placed under line Managers as their mentors to ensure that they acquire practical knowledge.

NO	NAME & SURNAME	QUALIFICATION	INSTITUTION	WARD NO	DURATION	DEPARTMENT/UNIT
1.	Ms. Thulisile Sikhosana	N6 Public Management	Esayidi TVET College	09	18 Months	Strategic Planning Unit
2.	Ms. Khanyisile Dlamini	N6 Public Management	Esayidi TVET College	08	18 Months	Admin Support Unit

3.	Ms. Babalwa Mandlelisa	N6 Public Relations	KSD TVET College	03	18 Months	Community Services Department
4.	Ms. Phindile Sigwebela	N6 Business Management	Esayidi TVET College	09	18 Months	Protection Services Unit
5.	Mr. Mqondisi Mpangase	S3 Civil Engineering & Survey	Mangosuthu University of Technology	07	12 Months	PMU
6.	Ms. Lungisile Cwele	N6 Human Resources Management	Springfield FET College	08	18 Months	Human Resources Unit
7.	Mr. Aphelele Nkohla	N6 Public Management	Umgungundlovu TVET College	11	18 Months	Special Programmes Unit
8.	Ms. Sinikiwe Mjaji	N6 Public Management	Esayidi TVET College	05	18 Months	Cleansing & Maintenance
9.	Mr. Percy Ongapheli Jokazi	N6 Electrical Engineering	Thekwini College	11	18 Months	Electrical Engineering
10.	Mr. Tsidiso Sigwebela	N6 Electrical Engineering	Esayidi TVET College	09	18 Months	Electrical Engineering
11.	Ms. Phumlile Monica Chala	BSC Information Technology	Richfield Graduate Institute of Technology	06	18 Months	ICT Unit
12.	Mr. Nkosingiphile Mpojana	N6 Public Management	Esayidi TVET College	05	18 Months	Special Programmes Unit
13.	Ms. Thulile Madiya	N6 Public Management	Esayidi TVET College	04	18 Months	Youth Development
14.	Ms. Asiphe Mdunjane	N6 in Farming	Esayidi TVET College	08	18 Months	LED
15.	Ms. Sithandazile Mbotho	ND: Civil Engineering	Mangosuthu University of Technology	03	12 Months	PMU

NATIONAL TREASURY AND FINANCE INTERNS

There are four (04) Interns for National Treasury Programme at Umuziwabantu Local Municipality under the Unemployed Graduates.

NO	INITIALS AND SURNAME	POSITION	COMMENCEMENT DATE	UNIT	LENGTH OF CONTRACT	EXPIRY DATE
1.	P P Mbotho	National Treasury Intern	01/07/2021	All Units	3 Years	30/04/2024
2.	Sandisiwe Tanya Ntuli	National Treasury Intern	01/07/2022	All Units	3 Years	30/06/2025
3.	Nkululeko Langa	National Treasury Intern	01/02/2023	All Units	Month to Month contract	Month to Month contract
4.	Lihle Mnokwe	National Treasury Intern	01/02/2023	All Units	Month to Month contract	Month to Month contract

11.2 COGTA INTERNSHIP PROGRAMME

There are Seven (07) Interns placed by the Department of Cooperative Governance and Traditional Affairs (COGTA) at Umuziwabantu Local Municipality under Unemployed Graduates programme.

NO .	NAME & SURNAME	POSITION	LENGTH OF CONTRACT	DEPARTMENT/UNITS	COMMENCEMENT DATE	EXPIRY DATE
1.	N Cebisa	COGTA Intern	2 years	Technical Services (Electrical)	01 February 2023	31 January 2025
2.	Madziba Zongeziwe	COGTA Intern	2 years	Corporate Services (ICT Unit)	01 February 2023	31 January 2025
3.	Jam Madlakazi	COGTA Intern	2 years	Technical Services (PMU)	01 February 2023	31 January 2025
4.	Sinenhlanhla Ngcungama	COGTA Intern	2 years	Technical Services (Planning and Development)	01 February 2023	31 January 2025
5.	Siphokazi Madubela	COGTA Intern	2 years	Technical Services (Planning and Development)	01 February 2023	31 January 2025
6.	Musa Sigwebela	COGTA Intern	2 years	Corporate Services (HR Unit)	01 February	31 January 2025
7.	Lesipho Mhlamvu	COGTA Intern	2 years	Corporate Services (HR Unit)	01 February	31 January 2025

12. EMPLOYMENT EQUITY REPORT (UMUZIWABANTU WORKFORCE PROFILE) AS AT 30 JULY 2023

A five – year Employment Equity Plan has been developed and adopted by Council on 29 May 2020. The same shall be forwarded to the Department of Labour DG for Review.

- **Top Management (Section 54A Managers)**

No changes in terms of fair representatively across all racial groups.

- **Senior Management (Section 56 Managers)**

No major disparity except that Coloreds is not represented although it's not part of the target for the financial year.

Middle Management (Task Grade 14-16)

Within the Middle Management males are well represented and females are underrepresented.

Junior Management and supervisors (Task Grade 09-12)

Both Males and Females are still under the current equity targets on this Task Grade.

Semi-skilled (Task Grade 07-08)

Females are still underrepresented as per the current equity targets on the EE plan on this Task Grade. This requires a more focus on giving job opportunities to females if there are any employment vacancies in the next financial year review.

This information serves as baseline information for the setting of numerical goals and targets for a new Employment Equity Plan or Reporting to the Department Labor.

OCCUPATIONAL LEVEL	Task Grade	Male				Female				Foreign Nationals		Total
		A	C	I	W	A	C	I	W	Male	Female	
Top management Current Month	S54A Manager	1	0	0	0	0	0	0	0	0	0	1
Top management Previous Month		1	0	0	0	0	0	0	0	0	0	1
Top Management Targets		1	0	0	0	0	0	0	0	0	0	1

Variance		0	0	0	0	0	0	0	0	0	0	0
Senior Management Current Month	S56 Managers	0	0	1	0	1	0	0	0	0	0	2
Senior management Previous Month		0	0	1	0	1	0	0	0	0	0	2
Senior Management Targets		1	0	1	0	0	2	0	0	0	0	4
Variance		1	0	0	0	0	1	0	0	0	0	2
Professionally qualified and experienced specialists and mid-management Current Month	T14-16	9	1	0	0	5	1	0	0	0	0	16
Professionally qualified and experienced specialists and mid-management Previous Month		9	1	0	0	5	1	0	0	0	0	16
Professionally qualified and experienced specialists and mid-management Targets		0	0	0	0	0	0	0	0	0	0	0
Variance		0	0	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents Current Month	T 9-12	39	2	2	1	28	0	1	0	0	0	73
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents Previous Month		38	2	1	1	28	0	1	0	0	0	71
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents Targets		1	0	1	0	0	0	0	0	0	0	2

Variance		1	0	1	0	0	0	0	0	0	0	2
Semi-skilled and discretionary decision making Current Month	T4-6	29	0	0	0	6	4	0	0	0	0	39
Semi-skilled and discretionary decision making Previous Month		28	0	0	0	6	4	0	0	0	0	38
Semi-skilled and discretionary decision making Targets		1	0	0	0	0	0	0	0	0	0	1
Variance		1	0	0	0	0	0	0	0	0	0	1
Unskilled and defined decision making Current Month	T3-7	49	0	0	0	28	0	0	0	0	0	77
Unskilled and defined decision making Previous Month		49	0	0	0	28	0	0	0	0	0	77
Unskilled and defined decision making Targets		0	0	0	0	0	0	0	0	0	0	0
Variance		0	0	0	0	0	0	0	0	0	0	0
TOTAL PERMANENT CURRENT MONTH	Total Permanent	128	3	3	1	69	5	1	0	0	0	210
TOTAL PERMANENT PREVIOUS MONTH		126	3	3	0	69	5	1	0	0	0	208
TOTAL PERMANENT TARGETS		128	3	3	1	69	5	1	0	0	0	210
Temporary Employees Current Month	Temporal Employees	12	0	0	0	38	0	0	0	0	0	50
Temporary Employees Previous Month		12	0	0	0	38	0	0	0	0	0	50
GRAND TOTAL CURRENT MONTH	Grand Total	140	3	3	1	107	5	1	0	0	0	260
GRAND TOTAL PREVIOUS MONTH		138	3	3	1	107	5	1	0	0	0	258
GRAND TOTAL TARGETS		2	0	0	0	0	0	0	0	0	0	2

4.1 INFORMATION AND COMMUNICATION TECHNOLOGY

The ICT unit is responsible for the maintenance of the Municipal website, continuous back up (server), facilitating an active internet and intranet system etc.

During June of (2022/23) financial year, the municipality had several down-time reported and that is due to load shedding, with that said the municipality does not have failover generator to support the systems.

PROJECTS AND STATUS:

The table (1) below shows the number of ICT project and their status quo:

Project Name:	Root cause	IT Response:	Status:
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Mobile Server Infrastructure upgrade

The old Municipal server room ceiling was leaking and server, switches were at risk of water damage. And however, did not meet the requirements needed by AG

Mobile Server room was procured and deployed.

Servers and the UPS were moved to the new mobile server room, IT Technicians to redirect all networks cabling to the new mobile server room.

100% completed

Internet line upgrade

The internet line was running on ADSL 20mb download and 1mb upload and this was the only line used for both email and internet by 155 users.

IT upgraded the internet line to 100mb fibre optic with 100megs of upload and download, and the Municipal internet speed is now faster and easy to work with. Speed test is conducted for monitoring

100% completed

VPN Deployment

Municipal use could not perform duties while offsite (Management) and had to share their passwords to get work done.

VPN remote connection was procured and deployed, and monitoring is being done and no issues reported so far

100% Completed

Network and internet Security upgrade

Microsoft office upgrade	Municipal users currently running on Microsoft office 2007, and that is no longer supported my Microsoft 140 Microsoft Office365 licenses have been procured. ICT unit is working with SITA and AFRI-Host in making sure that this project is completed soon. Technicians to upgrade every user / PCs Microsoft office package as this will also affect municipal emails.	100% Completed
Internet Security	In the financial year 2019/20 the municipality did not have a firewall to block threats on the network and the municipality was vulnerable to attacks from the internet and the information was not protected. SOPHOS Firewall as procured and deployed to protect the municipal network and firewall policies / rules are set to protect us from threats and hackers.	100% Completed

User files back

User files are not backed up and not included on the documented DRP and BCP of the municipality and as a result the municipality is currently running without file server.

If a user loses their laptop and or external hard drive, that leads to IT not being able to retrieve the lost data

This project is completed, and **OneDrive** has been procured as part of our licenses with Microsoft to serve as onsite USER FILE BACKUP plan and ICT Technicians to train user on how to utilize OneDrive application.

All financial systems are backed up with ITNA in Centurion as part of DRP and BCP.

100%
Completed

UPS and Failover generator

The current server room UPS is at risk of damaging its battery cycles due to load shading schedules.

Currently the municipality has no failover generator to support server room equipment and UPS.

The municipality needs to budget and procure a failover generator to support Server room equipment and UPS for when there is power outage.

This will assist with equipment life span and network.

75% Complete

Website Hosting and maintenance	The municipality website is under the process of revamping to upgrade the programming language that is used and to take the total ownership of the website and to insure of skills transfer where ICT and Communications is considered. However, the current website is live and usable hence we can upload via SITA	This project is completed, Website Hosting and maintenance is currently done by Firroz Pty (ltd). Training was conducted for the following sub-units: Communications, Budget, SCM and PMS personnel on how to upload on the website.	100% Completed
Server room raised	The municipality to advertise and appoint a service provider to design and deploy false-floor / raised-floor for in protecting the municipal server room equipment.	This project was included in the 3-year project of linking new office and networking. This project is completed	100% Completed
Server room access control and Fire detection system.	The server room access control and fire detection form's part for ICT security and is also part of risk manager control.	This project was included in the 3-year project of linking new office and networking. This project is completed.	100% Completed

The table (2) below shows the number of VODACOM data cards and deal allocations.

Category:	Deal type:	Number of Data cards	Active / inactive
Exec; Managers	NO MODEM @ R299 Reduced Subs PM on 30GB Data Price plan Top up	5	Active
Managers	NO MODEM @ R249 Reduced Subs PM on 20GB Data Price plan Top up	16	
Officers	NO MODEM @ R199 Reduced Subs PM on 10GB Data Price plan Top up	19 <i>(rotational)</i> <i>data cards per Department</i> <i>*3</i>	
Amakhosi	NO MODEM @ R249 Reduced Subs PM on 20GB Data Price plan Top up	2	

The table (3) below is the summary of Umuziwabantu ICT asset register per department:

Department:	Asset type:	Processor:
Office of the MM	Hp laptop = 9	i3 = 3
	Acer laptop = 5	i5 = 16
	Hp desktop = 4	i7 = 5
	Dell Laptop = 3	
Corporate Services	Hp laptop = 10	i3 = 5

	Acer laptop = 2 Hp desktop = 7 Dell desktop = 2 Dell Laptop = 4	i5 = 14 i7 = 3
Finance	Hp laptop = 3 Acer laptop = 4 Hp desktop = 18 Dell desktop = 3 Dell laptop = 2	i3 = 7 i5 = 25 i7 = 2
Technical	Hp laptop = 9 Acer laptop = 1 Hp desktop = 2 Mastek = 1 Dell laptop = 2	i3 = 3 i5 = 8 i7 = 4
Community Services	Hp laptop = 6 Acer laptop = 1 Hp desktop = 1 Lenovo desktop = 4	i3 = 1 i5 = 7 i7 = 3

4.2 HUMAN RESOURCES FUNCTIONS

- Labour relations
- Occupational Health & safety
- Human resources planning
- Human resourced Development
- Human Resources support

4.3 INTERNAL AUDIT AND RISK MANAGEMENT

Section 165(1) of the Municipal Finance Management Act, states that each municipality and each municipal entity must have an internal audit unit.

The Internal audit unit is an independent, objective assurance and consulting activity, designed to add value and improve Umuziwabantu Municipality's operations. It aids the Municipality to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

The Internal Audit unit is placed within the office of the municipal manager and her main functions include amongst others:

- Preparing a risk-based audit plan and an internal audit program for each financial year.
- Advising the Accounting Officer and reporting to the audit committee on the implementation of the internal audit plan, matters relating to internal audit, internal controls, accounting procedures and practices, risk management, performance management, loss control and legislative compliance (Including the MFMA and Annual Division Act).

The risk-based audit plan for the current was approved by the Audit and performance Audit Committee, the plan is being implemented, and the relevant internal audit reports are tabled to the Audit and Performance Audit Committee quarterly. The reports were discussed with management and action plans to address the weaknesses identified were documented.

AUDIT COMMITTEE / PERFORMANCE AUDIT COMMITTEE

The Audit and Performance Audit Committee is in place and fully functional. The Committee comprise of three independent members and performs both performance and financial oversight role in our municipality. Section 166 of the Municipal Finance Management Act (MFMA) states that the audit committee must advise council, political office bearers, the accounting officer and the management staff of the municipality on matters relating to internal financial control and internal audits, risk management, accounting policies, the adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA, Division of Revenue Act and any other applicable legislation, performance evaluation and any other issues referred to it by the municipality.

The committee has performed its oversight role for the year under review and will be tabled to Council in the next quarter on matters relating financial management including annual financial statements, performance management and risk management.

4.4 FINANCE AND FINANCIAL PERFORMANCE

The Umuziwabantu Municipality's treasury department deals with all treasury activities, ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders. The municipality however, has not had a chief finance officer since 2015, which resulted in the weakening of the department.

The finance department is responsible for the functions of supply chain, expenditure, revenue, and budget and reporting as follows;

DEPARTMENTAL FUNCTIONS:

Supply Chain Management

This unit is mainly responsible for the following functions: Tenders, Quotations and suppliers database.

Expenditure Management

This expenditure unit is responsible for payments and remunerations.

Revenue Management

The revenue unit is primarily responsible for tariffs, billing, rates, credit control, debt collection, cash receipts and banking, customer care and insurance.

Budget and Reporting

This unit is responsible for the following functions: Budgeting and reporting, cash management, reconciliation, annual financial statements, management accounts and financial systems.

FINANCE POLICIES

Budget Policy

The annual budget is the central financial planning document that entails all revenue and expenditure decisions. It establishes the level of services to be provided by each department. The accounting officer confirms the municipality's priorities in the formulation of the draft and the final budget document.

A budget, as per S71 of the MFMA, is subject to monthly control and reporting to Council with recommendations of action to be taken to achieve the budget's goals.

The budget is also subject to a mid-term review which might result in a revised budget, thereby resulting in the adjustments budget, which is in terms of S28 of the MFMA. Unfinished capital project budgets shall not be carried forward to future fiscal years unless the project expenditure

is committed or funded from grant funding, which will require the rolling over of those funds together with the project.

Credit Control Policy

This policy together with the relevant work procedure manuals provides direction in areas of credit control, collection of amounts billed to customers, procedures for recovery of arrear accounts, etc. Umuziwabantu Municipality annually revises policy as well as the related bylaws and approved the revised policy together with the annual budget approval.

The principles supported in this policy are:

The administrative integrity of the municipality must be maintained at all costs. The democratically elected councillors are responsible for policy making, while it is the responsibility of the accounting officer to ensure the implementation of these policies. Consumers are required to fill in an application form, requesting the municipality to connect them to the main service supply lines.

Indigent Policy

The criteria for benefits under this scheme are part of the credit control policy. An indigent register is maintained in order administer indigent support. The application forms to qualify for the indigent support must be completed annually. The Municipality may annually, as part of its budgetary process, determine the municipal services and levels thereof which will be subsidized in respect of indigent customers in accordance with the national policy, but subject to principles of sustainability and affordability.

An indigent customer shall automatically be deregistered if verification concludes that the financial circumstances of the indigent customer have changed to the extent that he/she no longer meets the qualifications. The indigent customer may at any time request deregistration.

This process is done through SUKUMA SAKHE (War Rooms) where all the applicants are profiled.

Tariff Policy

The purpose of this policy is to ensure that a uniform tariff is applied to the municipal area of jurisdiction. The policy is updated and sent for public comment annually to conform to latest legislation requirements.

Rates Policy

This has been implemented with the Municipal Property Rates Act with effect from 1 July 2009. Policy is reviewed annually when the draft budget is submitted for public comments.

Free Basic Services

Indigent households receive 50 KWH of electricity free each month. Refuse for these low income areas are raised and credited from equitable share. Rates on properties below a certain value receive a 100% rebate.

Investment Policies

Every municipal council is required in terms of Section 13(2) of the Municipal Finance Management Act (MFMA) no 56 of to approve a Cash and Investments Policy for the Council. The primary objective of the investment policy is to gain the highest possible return, without unnecessary risk, during periods when excess funds are not being immediately required. For this to be achieved, it is essential to have an effective cash flow management program. Before any monies can be invested, the Chief Financial Officer or his/her delegate must determine whether there will be surplus funds available during the term of the investment. The term of the investment should be fixed and in order to do this it is essential for the cash flow estimates to be drawn up.

Investment shall be made with care, skill, prudence and diligence. Investment officials are required to adhere to written procedures and policy guidelines, exercise due diligence and exercise strict compliance with all legislation. The Minister of finance may identify by regulation in terms of Section 168 of the MFMA instruments or investments other than those referred to below in which the Municipality may invest:

- a) Deposit with banks registered in terms of the Banks Act, 1990 (Act No.94 of 1990);
- b) Securities issued by the National Government;
- c) Investments with the Public Investment Commissioners as contemplated by the Public Deposits Act, 1984 (Act No. 46 of 1984);
- d) A Municipality's own stock or similar type of debt;
- e) Bankers, acceptance certificates or negotiable certificates of deposits of banks; Long term securities offered by insurance companies in order to meet the redemption.

The following are some of the more significant programs that have been identified:

- a) Ensure continued compliance with GRAP
- b) Audit /inspection of electricity meters
- c) Replacement of faulty meters
- d) Maintain and update valuation roll
- e) Management of prepaid data base
- f) Efficient vending of prepaid electricity
- g) Annual Reviewing of budget related policies
- h) Updating of Fixed Assets Register
- i) Enable a greater awareness of the Municipal Property Rates Act
- j) Accurately Billing customers on a regular basis(Data Cleansing exercise, Indigent register maintenance, Improved Debt Collection procedures, Affordable Tariff Setting, disconnections)
- k) Expenditure analysis and reduction

Revenue Enhancement Strategy

The financial policy of Umuziwabantu Municipality is to provide a sound financial base and the resources necessary to sustain a satisfactory level of the municipal services for the community of Umuziwabantu. It is the goal of the Municipality to achieve a strong financial position with the

ability to survive local and regional economic impacts, adjust effectively to the community's changing service requirements, and manage the municipality's budget and cash flow to the maximum benefit of the community and provide a high level of protective services to assure public health and safety.

Umuziwabantu Municipality's financial policies will address the following goals:

- To keep the municipality in a financially sound position in both long and short term.
- Maintain sufficient financial liquidity through regular reviews and adjustments to meet normal operating and contingent obligations.
- Apply credit control policies which maximize collection while providing relief for the indigent; and recognizing the basic policy of customer care (service level standards) and convenience.
- Maintaining existing infrastructure and other capital assets.

Umuziwabantu Municipality has developed its own Revenue Enhancement Strategy. This Strategy was developed in house and was adopted by council on the 28th May 2019.

The purpose is to increase or improve the collection rate from debtors is an obvious strategy to improve revenue enhancement but revenue enhancement is more than just that, it also requires other departments to identify possible options which could result in savings or additional revenue. A credible, fair and transparent mechanism is necessary. Implementing a revenue enhancement turnaround strategy can only be achieved by critically reviewing the current revenue management business models and processes being applied within the municipality.

To effectively deal with the current challenges, the municipality must plan and implement effective and integrated revenue enhancement strategies. Revenue enhancement is a process focused on the holistic improvement of municipal business model. To improve on the current business model it is important to identify all the critical elements that currently affect the municipality's revenue performance. This review process will provide a sound platform for effective planning. The need for an integrated approach should not be taken lightly. Isolated projects that focus on symptoms like debt and access to services, rather than the root cause further compound the current crisis.

For example, the implementation of the MPRA resulted in the further accumulation of debt from increased billing and non-payment as well as increased operational costs. In addition, debt collection in poor communities has not been successful because of the economic status of the individual debtors and the political implications of aggressive debt collection in these areas. The Strategy is relatively new and will be implemented in the 2019/20 Financial Yea

COMPONENT C: MANAGEMENT CORRECTIVE ACTION PLAN (to insert)

COMPONENT D: AUDITED ANNUAL PERFORMANCE REPORT

IDP	OUTCOME 9	NK PA	OBJECTIVE (AS PER IDP)	STRATEGIES (AS PER IDP)	Unit of Measure	KEY PERFORMANCE INDICATORS	COMPARISON WITH PREVIOUS YEAR		FINANCIAL YEAR ENDING 30 JUNE 2021			Status (Achieved / Not Achieved)	Reasons for Under-achievement and over achievement	Measures taken to improve performance	Portfolio of Evidence
							2023/2024 (TARGET)	202024/2024 (ACTUAL)	2024/2025 (TARGET)	2024/2025 (REVISED TARGET)	2024/2025 (ACTUAL)				
MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT															
IDP/276/S.1.2.2	DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Work Skills Plan Implementation	Work Skills Plan Implementation	Percentage	Percentage of budget spent on implementing the WSP by 30 June 2025.	100%	93%	100%	100%	99%	Not achieved	N/A	N/A	Financial Report
IDP/278/S.1.7			Review of the Staff Establishment/organisational Structure	Review of the Staff Establishment/organisational Structure	Date	Date of adoption of reviewed Staff Establishment/organisational Structure by date	30-May-24	16-May-24	16-May-24	N/A	30-May-25	Achieved	N/A	N/A	Council Resolution and/or Copy of the approved Municipal organisational Structure
IDP/282/S.5.1.7			Development of Corporate services policies	Development of Corporate services policies	Number	Number of reviewed Corporate services Policies by date.	N/A	(9) internal consultations	9	N/A	9	Achieved	N/A	N/A	Council Resolution/s
IDP/282/S.5.1.7			Ensure IT Stratgy in place	Ensure IT Stratgy in place		Development of ICT Strategy by 30 June 2025	N/A	N/A	30-Jun-25	N/A	30-Jun-25	Achieved	N/A	N/A	Council Resolution/s

IDP/282/S .5.1.7			Developme nt of HR SOPs	Developme nt of HR SOPs		Developme nt of an HR Strategy by 30 June 2025	N/A	N/A	30-Jun- 25	N/A	30- Jun-25	Achieved	N/A	N/A	Council Resoluti ons
IDP/282/S .5.1.7			Submissio n of the Employme nt Equity Peport to Departmen t of labour	Submission of the Employme nt Equity Peport to Department of labour	Date	Submission of 2024/25 Employme nt Equity Report to Departmen t of Labour by set date.	12-Jan- 24	15-Jan- 24	25-Jan- 25	N/A	14- Jan-25	Achieved	N/A	N/A	Screen Shot (Proof of online submissi on of EE report to DoL).
IDP/123/C .4.6			Provision of acceptable Employee Wellness programs	Provision of acceptable Employee Wellness programs	Numbe r	Number of Employee Wellness programme s conducted by June 2024.	3	3	1	3	3	Achieved	N/A	N/A	Report/ program /attenda nce register
IDP/123/C .4.6					Numbe r	Number of Employee information sharing sessions.	N/A	N/A	1	1	2	Achieved	N/A	Reasons for vaiances: Due to the change of the pension fund structure into the two-pot system, the municipalit y received a free imployee session form the NJMF which then resulted in the overachiev ment.)	Report/ program /attenda nce register

IDP/123/C 4.6			Number of Council meetings held as per approved Council schedule.	Number of Council meetings held as per approved Council schedule.	Number	Number of Council meetings coordinated by June 2025 as per approved Council schedule.	8	8	8	8	13	Achieved	N/A	N/A	Copies of Council Notices and attendance registers
IDP/282/S 5.1.4			Convene Exco meetings as per approved Council Schedule	Convene Exco meetings as per approved Council Schedule	Number	Number of Exco meetings coordinated by 30 June 2025	4	5	5	5	12	Achieved	N/A	N/A	Exco Notices and attendance registers
IDP/282/S 5.1.5			Convene Audit Committee meetings as per approved Council schedule	Convene Audit Committee meetings as per approved Council schedule	Number	Number of Audit Committee meetings coordinated by 30 June 2025 as per approved Council schedule	4	5	4	4	6	Achieved	N/A	N/A	Audit Committee Notices and attendance registers
IDP/282/S 5.1.6			Convene MPAC meetings as per approved Council Schedule	Convene MPAC meetings as per approved Council Schedule	Number	Number of MPAC meetings coordinated by 30 June 2025 as per approved Council schedule	4	4	4	4	4	Achieved	N/A	N/A	MPAC Notices and attendance registers
IDP/282/S 5.1.7			Convene ICT steering committee meetings for efficient IT services	Convene ICT steering committee meetings for efficient IT services	Number	Number of ICT Steering committee meetings held.	12	N/A	12	12	11	Not Achieved	MANCO was postponed due to the mid-year performance assessments	Revise manco calendar 2026	Agenda and attendance registers

													porces s which did not allow ample time to prepar e and coordi nate the seatin g of manco which is also the ICT steerin g commi tee)		
IDP/282/S 5.1.7			Timeous distribution of oversight committee agendas	Timeous distribution of oversight committee agendas	Timefr ame	Turnaround timeframe for circulation of oversight committee agendas	72HRS	72HRS	72 Hours	72 Hours	72 hours	Achieved	N/A	N/A	Distributi on lists
IDP/311/S1 .3			Promote participativ e, facilitative and accountable governance	Approval of Service delivery and budget implementa tion plan by date	Date	Submit final SDBIPWithin 28 days after the approval of the municipal budget.	within 28 days	within 28 days	within 28 days	N/A	within 28 days	Achieved	N/A	N/A	Signed approval
IDP/311/S1 .2			Promote participativ e, facilitative and accountable governance	Table Annual Report to Council	Date	Table 2024/25 Annual Report by date	25 Januar y 2024	24 January 2024	By 31 January 2025	N/A	30 January 2025	Achieved	N/A	N/A	Signed Council extracts

IDP/311/S1.1		Promote participative, facilitative and accountable governance	Quarterly PMS reports presented to EXCO	Number	Number Quarterly PMS Reports Presented to EXCO.	4 Quarterly PMS reports	4 Quarterly PMS reports	4 Quarterly PMS reports	N/A	4 Quarterly PMS reports	Achieved	N/A	N/A	Copies of Quarterly performance reports.
IDP/311/S1.5		Promote participative, facilitative and accountable governance	Development of APR	Date	Submission of the APR to AG, CoGTA & Treasury by date	30-Aug-23	30-Aug-23	31st August 2024	N/A	31st August 2024	Achieved	N/A	N/A	Proof of submission
IDP/275/S.1.3		Promote participative, facilitative and accountable governance	Conduct S56 & S54 Performance Assessments	Date	S56& S54 Annual Performance Assessments by date	10-May-24	10-May-24	30-Jun-24	N/A	30-Jun-25	Achieved	N/A	N/A	Assessments report and Council Resolution
IDP/275/S.1.3		Promote participative, facilitative and accountable governance	Ensure compliance with Section 72 of the MFMA	Date	Assessment and Submission of Mid Term Performance Report to Mayor as per S72 of the MFMA, by date	25-Jan-24	25-Jan-24	25 January 2025	N/A	25 January 2025	Achieved	N/A	N/A	Signed proof of submission to Mayor and Minutes of Mid Term assessments
IDP/315		Promote participative, facilitative and accountable governance	Ensure compliance with section 53 of the Municipal Finance Management Act	Date	Signing of performance contracts of S54/56 managers by date	30-Aug-23	30-Aug-23	30-Aug-24	N/A	30-Aug-24	Achieved	N/A	N/A	proof of publications
IDP/278/S1.5		Promote participative, facilitative and accountable governance	Ensure compliance with section 28 of the Municipal Systems Act	Date	Adoption of Process Plan by Council by date	30-Aug-23	30-Aug-23	30-Aug-24	N/A	30-Aug-24	Achieved	N/A	N/A	Council resolution of process plan

IDP/278/S1.5			Promote participative, facilitative and accountable governance	Ensure compliance with section 34 of the Municipal Systems Act	Date	Adoption of the Municipal Integrated Development Plan by date	28-May-24	28-May-24	30-May-25	N/A	30-May-25	Achieved	N/A	N/A	Council resolution
			To ensure that the organizations finances are managed sustainably	Achieve Clean Audit	Audit opinion	Obtain Unqualified Audit Opinion or better for the 2023/24 Financial Year	Obtain unqualified audit opinion	Unqualified audit opinion	Obtain Unqualified Audit Opinion or better for the 2023/24 Financial Year	N/A	Unqualified with matters	Achieved	N/A	N/A	Audit Report
IDP/310			To improve rural development and Infrastructure	Maintenance of electrical infrastructure	Date	Development of electricity maintenance plan by date	N/A	N/A	30-Sep-24	30-May-25	None	Not achieved	Due to budget limitations as it requires technical expertise. And lack of internal capacity.	Seek expertise assistance	Council Resolution on and maintenance plan
BASIC SERVICE DELIVERY AND INFRASTRUCTURE															
IDP/310		BASIC SERVICE DELIVERY	To improve rural development and Infrastructure	Maintenance of electrical infrastructure	Number	Number of streetlights planned for maintenance	5	38	350	N/A	195	Not Achieved	Budget limitations	To align maintenance electricity maintenance plan with the procurement plan and ensure budget alignment.	signed Job cards

IDP/178/C.5.4		To improve rural development and Infrastructure	Maintenance of electrical infrastructure	kms	Length of electrical cables in Kms installed	2Kms	1,3 Km's	2Kms	1km	1,04Kms	Achieved	N/A	Target was amended during budget adjustment process.	Job cards
IDP/276/S.0.2.3		To improve rural development and Infrastructure	Construction of Harding presinct (Phase2)	Percentage	Construction %progress of Harding presinct (Phase2)	70% by 30 June 2024	65%	100% practical by 30 December 2024	100% practical by 30 June 2025	79%	Not Achieved	Crane was onsite to install the steel trusses and while busy with bracing the project got hit by the floods on the 10th of June 2025	Insurance has been to site to access the damage and Engineer has been instructed to submit Incident report and Acceleration plan.	Completion report / certificate/Consulting engineer report for project not completed
IDP/276/S.0.2.3		To improve rural development and Infrastructure	Construction progress of Mazakhele Hall	Percentage	Construction % progress of Mazakhele Hall	100%	45%	95% completion	100% practical completion by 30 June 2025	100% practical completion by 30 June 2025	Achieved	N/A	N/A	Completion report / certificate/Consulting engineer report for project not completed
IDP/276/S.0.2.3		To improve rural development and Infrastructure	Construction of Emazibukweni to KwaShabane Access Road	Percentage	Construction % progress of Emazibukweni to KwaShabane Access Road	N/A	N/A	95%	N/A	100%	Achieved	N/A	N/A	Completion report / certificate/Consulting engineer report

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												ion of electri c line.		
IDP/312/S2 .1.16		Ensure investment on infrastructu re developme nt and service delivery	Patching of potholes on municipal road network	square metres	Square metre coverage of pothole patching of municipal road network	140 square metres	0	140 square metres	100 square metres	183.1 square metres	Achieved	N/A	N/A	Signed Job Cards
IDP/276/S. 2.1.3		Improve, expand and maintain existing infrastructu re	Improve unsurfaced roads	Length	Number of Km's of unsurfaced roads graded	54Km's	53,2 Km's	71Kms	N/A	153.8 Km	Achieved	N/A	N/A	Signed Job Cards
IDP/104/C. 2.5		Improve, expand and maintain existing infrastructu re	Improve stormwater drainage	Length	Length of Stormwater Drainage in Km	2Km's	53 Km's	3,5 km	N/A	95.63k m	Achieved	N/A	N/A	Signed Job Cards
ID[272/F. 2		To ensure investment on infrastructu re developme nt and service delivery	Implement projects to provide waste removal, street cleaning and verge maintenanc e	Numbe r	Number of household provided with refuse removal services	1344	1344	1344	N/A	1344	Achieved	N/A		Job Cards
IDP/161/G .4		Improve rural developme nt and infrastructu re	To decrease waste from landfill site through recycling initiatives	Numbe r of tons	Amount of tonnage recycled	60tons	23,32to ns	60tons	N/A	371,98 tons	Achieved	N/A	N/A	Scale Print out
IDP/154/C .5.2		Improve rural developme nt and infrastructu re	Maintenanc e of open spaces	Numbe r	Number of grass cuts on open space	25	36	4	N/A	8	Achieved	N/A	N/A	Manage ment report / Job cards

IDP/192/C.5.5			To ensure investment on infrastructure development and service delivery	Provision of security for municipal facilities	Number	Number of days utilized for the provision of municipal facilities	365	365	365	N/A	365	Achieved	N/A	N/A	Attendance registers
IDP/192/C.5.5			Improve, expand and maintain existing infrastructure	Maintenance of municipal facilities	Number	Number of grass cuts on municipal facilities	N/A	N/A	12	N/A	19	Achieved	N/A	N/A	Job Cards
LOCAL ECONOMIC DEVELOPMENT															
IDP/312/S3.1.1	COMMUNITY WORK PROGRAMME IMPLEMENTED AND COOPERATIVES SUPPORTED	LOCAL ECONOMIC DEVELOPMENT	Create an enabling environment for Economic Development	Review LED Strategy	Date	Review of the LED Strategy by date	30-Jan-24	28-Jan-24	30-Jun-25	N/A	None	Not Achieved	Lack of alignment and coordination with other units	The planning session is rescheduled for the first quarter in new financial year	Council resolution
IDP/313/S3.1.5			Create an enabling environment for Economic Development	Conduct Agricultural programs	Number	Number of Agricultural programs supported	N/A	N/A	6 Programs	N/A	10	Achieved	Lack of capacity	Reprioritised for the next financial year.	Handover certificate
IDP/312/S3.1			Create an enabling environment for Economic Development	SMME and cooperative's capacity building and Training programs	Number	Number of SMME and cooperative's capacity building and Training programs	N/A	N/A	4	N/A	10	Achieved	N/A	N/A	Attendance Registers
IDP/312/S3.1.1			Create an enabling environment for Economic	LED Project Support	Number	Number of LED projects Supported	10	23	8	N/A	9	Achieved	N/A	N/A	Handover certificate

			Developme nt												
IDP/313/S3 1.7			Create an enabling environmen t for Economic Developme nt	Developmen t of an investment promotion policy	Date	Developme nt of investment promotion policy by date	N/A	N/A	30-Jun-25	N/A	0	Not achieved	Lack of alignm ent with coordi nation with other stakeh olders due to capaci ty	Alignment session has taken place and policy will be developed in the next financial year.	Resolutio n / adopted policy
IDP/313/S3 .1.8			Create an enabling environmen t for Economic Developme nt	Conduct investment attraction and promotion initiatives	Number	Conduct investment attraction and promotion initiatives	N/A	N/A	3	N/A	4	Achieved	N/A	N/A	Manage ment reports
IDP/312/S3 .1.4			Create an enabling environmen t for Economic Developme nt	Job creation and poverty elleviation	Number	Number of jobs created through LED initiatives including capital projects.	200	210	210	N/A	537	Achieved	The reason for over achiev ement: When we were setting our target, we were still in applic ation proces s with other organi sation s by the	N/A	Manage ment report

													time we get approval the PMS was already adopted by council: that is why we ended up having more numbers		
IDP/312/S3.1.4			Create an enabling environment for Economic Development	Poverty Ellevation	Number	Number of food security programs conduted.	11	17	11	N/A	11	Achieved	N/A	N/A	Beneficiary list
			To plan towards the development of human capital	Maintain EPWP Job opportunities	Number	Number of EPWP Job opportunities maintained	45	65	60	N/A	67				
GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
IDP/315/C.6.6.4	A RESPONSIVE, ACCOUNTABLE, EFFECTIVE AND EFFICIENT LOCAL GOVERNMENT	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To promote participative, facilitative accountable governance	To ensure that communities are aware of their role regarding waste minimisation	Number	Number of environmental education conducted with communities.	4	28	8	N/A	8	12	N/A	N/A	Attendance registers
IDP/315/C.6.6.4			Promoting good governance, transparency and	To create sustainable and socially cohesive communities	Number	Number of crime prevention campaigns conducted	12	12	12	N/A	6	Not achieved	N/A	N/A	Attendance registers

IDP/214/C 6.6.4		accountability	To create sustainable and socially cohesive communities	Number	Number of routine road blocks conducted	12	12	12	N/A	15	Achieved	N/A	N/A	Attendance registers
IDP/214/C 6.6.4		To create sustainable and socially cohesive communities	Capacity building on disaster management	Number	Number of disaster awareness campaigns to be conducted	N/A	N/A	4	N/A	26	Achieved	N/A	N/A	Attendance registers
IDP/114/C 2.6.4		Promoting good governance, transparency and accountability	To create sustainable and socially cohesive communities	Number	Number of fire awareness campaigns to be conducted	4	4	4	N/A	29	Achieved	N/A	N/A	Attendance registers
IDP/314/S5 .1.8		To promote participative, facilitative accountable governance	Conduct Disability Programs	Number	Number of Disability Programs conducted	3	3	3	N/A	3	Achieved	N/A	N/A	attendance registers / Management reports
IDP/314/S5 .1.8		To promote participative, facilitative accountable governance	Conduct Gender Programs	Number	Number of Gender Programs conducted	3	3	4	N/A	3	Not Achieved			attendance registers / Management reports
IDP/251/C. 6.6.3		To promote participative, facilitative accountable governance	Conduct Moral regeneration	Number	Number of Moral regeneration programs conducted	3	3	3	N/A	3	Achieved	N/A	N/A	attendance registers / Management reports
IDP/314/S5 .1.6		To promote participative, facilitative accountable governance	Conduct youth programs	Number	Number of Youth programs conducted	16	15	17	N/A	15	Not achieved			attendance registers / Manage

													ment reports
IDP/251/C.6.6.3		To promote participative, facilitative accountable governance	Conduct Rights of a child Programs	Number	Number of Rights of a Child Programs conducted	3	3	2	N/A	3	Achieved		attendance registers / Management reports
IDP/314/S5.1.6		To promote participative, facilitative accountable governance	Conduct HIV&AIDS programs	Number	Number HIV & Aids Programs conducted	4	4	4	N/A	4	Achieved	N/A	attendance registers / Management reports
IDP/251/C.6.6.3		To promote participative, facilitative accountable governance	Conduct Senior citizens programs	Number	Number of Senior Citizen programs conducted	4	4	2	N/A	2	Achieved	N/A	attendance registers / Management reports
IDP/314/S5.1.3		To promote participative, facilitative accountable governance	Conduct Mayoral izimbizo	Number	Number of Mayoral Izimbizo conducted	4 clusters	4 clusters	4 clusters	N/A	4 clusters	Achieved	N/A	attendance registers / Management reports
IDP/314/S5.1.3		To promote participative, facilitative accountable governance	Conduct IDP/ Budget Roadshows	Number	Number of IDP/Budget roadshows conducted	4 clusters	4 clusters	4 clusters	N/A	4 clusters	Achieved	N/A	attendance registers
IDP/314/S5.1.3		To promote participative, facilitative accountable governance	Develop ward based plans	Number	Number of ward based plans developed	11	11	11	N/A	11	Achieved	N/A	Copies of WBPs

IDP/251/E.1		To promote participative, facilitative accountable governance	Ensure development of a midterm Internal municipal newsletters	Number	Number of Internal Municipal Newsletters developed	4	4	2	N/A	4	Achieved			Copy if municipal Newsletter
IDP/315/S5.1.12		To promote participative, facilitative accountable governance	Ensure development of quarterly external municipal newsletters	Number	Number of External Municipal Newsletters developed	4	4	4	N/A	4	Achieved	N/A	N/A	Copies of Newsletters
IDP/278/S5.1.3		To promote participative, facilitative accountable governance	Conduct Mayoral Izimbizo	Number	Number of Mayoral Izimbizo conducted	4	4	4	N/A	4	Achieved	N/A	N/A	attendance registers
IDP/278/S5.1.3		To promote participative, facilitative accountable governance	Mayoral Radio slots	Number	Number of broadcast media coverage conducted	8+H57: 174	8	8	N/A	8	Achieved	N/A	N/A	Scripts / Confirmation of radio slots
IDP/311/S.1.4		Promote participative, facilitative and accountable governance	Development of an Internal Audit Plan	Date	Development approval of Internal Audit Plan by date	31-Aug	31-Aug	31-Aug-24	N/A	31-Aug-24	Achieved	N/A	N/A	Council Resolution
IDP/311/S.1.4		To ensure that the organisation's finances are managed sustainably	Conduct internal annual review of Financial Statements	Date	Conduct internal annual review of financial statements by date	By 31 August	31-Aug	31-Aug-24	N/A	31-Aug-24	Achieved	N/A	N/A	Internal audit AFS Review report/ Audit Committee recommendation to Council

IDP/311/S.1.4		Promote participative, facilitative and accountable governance	Strengthen governance and reduce risk	Date	Develop internal Audit action Plan to address AG findings per 2022/23 report by June 2025.	28-Feb	28-Feb	28 February 2025	N/A	28 February 2025	Achieved	N/A	N/A	Copy of AG Action Plan
IDP/311/S.1.4		Promote participative, facilitative and accountable governance	Conduct risk assessments for the municipality	Number	Number of Risk assessment done by 30 June 2023	1	1	1 risk assessment conducted for the financial year	N/A	1	Achieved	N/A	N/A	Risk and control assessment report/ Risk register
IDP/311/S.1.4		Promote participative, facilitative and accountable governance	plan risk committee meetings	Number	Number of risk committee meetings planned	4	4	4	N/A	4	Achieved	N/A	N/A	Attendance Register
IDP/311/S.1.4		Promote participative, facilitative and accountable governance	Submit risk reports to audit committee	Number	Number of Risk Report submitted to Audit Committee	4	4	2	N/A	2	Achieved	N/A	N/A	Copies of risk reports submitted to Audit committee.
IDP/311/S.1.4		Promote participative, facilitative and accountable governance	To ensure all MANCO recommendations are monitored	Percentage	% of AG audit findings resolved	100%	100%	100%	N/A	65%	Not Achieved			Action Plan

IDP/311/S.1.4			Promote participative, facilitative and accountable governance	Produce Quarterly Internal Audit reports submitted to Audit Committee	Number	Number of internal audit reports for submission to Audit Committee	4	4	4	N/A	4	Achieved	N/A	N/A	Internal audit reports
IDP/311/S.1.4			Promote participative, facilitative and accountable governance	Internal Audit to produce performance reports and submitted to Audit Committee	Number	Number of internal audit reports on performance to be submitted to AG	4	4	4	N/A	4	Achieved	N/A	N/A	Internal Audit reports
FINANCIAL VIABILITY & MANAGEMENT															
IDP/313/S4.1.2	A RESPONSIVE, ACCOUNTABLE, EFFECTIVE AND EFFICIENT LOCAL GOVERNMENT	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	To ensure that the organizations finances are managed sustainably	Creditors Payments and Management	Percentage	Percentage of undisputed invoices paid within 30 days from the receipt by creditors	30	30	100% all undisputed invoices to be paid within 30 days from receipt	N/A	100%	Achieved	N/A	N/A	Invoice with receipt date Monthly expenditure reports Creditors Reconciliations
IDP/313/S.4.1.1			To ensure that the organizations finances are managed sustainably	Payroll management	Date	Date of completion of payroll	by 25th monthly	by 25th monthly	Completion of payroll by 25 th monthly Payroll	N/A	By 25th monthly	Achieved	N/A	N/A	Payroll Calendar Emp201 Emp501 Payroll Recon.
IDP/313/S.4.1.1			To ensure that the organizations finances are managed sustainably	Payment of third parties	Date	Process third party payments by date	by 7th monthly	by 7th monthly	Completion of third party payments by 7 th monthly Payroll	N/A	by 7th monthly	Achieved	N/A	N/A	Payroll Calendar Emp201 Emp501 Payroll Recon.

IDP/313/S4 .1.4		To ensure that the organization's finances are managed sustainably	Bank and Expenditure Reconciliations	Number	Number of petty cash reconciliations done	12	12	12	N/A	12	Achieved	N/A	N/A	Expenditure & Petty Cash reconciliation
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Preparation of UIFW registers	Number	Number of UIFW registers	12	12	12 UIFW Registers	N/A	12	Achieved	N/A	N/A	UIFW Registers
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Provide Indigent Household Subsidization	Number	60 registered indigent households receiving free basic rates	60	118	60 registered indigent households receiving free basic rates	N/A	67	Achieved	N/A	N/A	Indigent Register Free basic Service Report from Munsoft
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Provide Indigent Household Subsidization	Number	6900 registered indigent households receiving free basic electricity	8492	118	6900 registered indigent households receiving free basic electricity	N/A	7158	Achieved	N/A	N/A	Indigent Register Free basic Service Report from Munsoft
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Provide Indigent Household Subsidization	Number	60 registered indigent households receiving free Rates	60	118	60 registered indigent households receiving free Rates	N/A	1739	Achieved	N/A	N/A	Indigent Register Free basic Service Report from Munsoft
IDP/313/S4 .1.4		To ensure that the organization's finances are managed sustainably	Monthly Billing reports	Number	12	12	12	3 Monthly Reports generated before the 7th of every month	N/A	12	Achieved	N/A	N/A	Billing reports

IDP/313/S4 .1.5			To ensure that the organization's finances are managed sustainably	Debt Collection (revenue enhancement)	Percentage	30% Reduction of the debtors book by 30 June 2025	30%	36%	0% Reduction of Debtors book	N/A	96%	Achieved	N/A	N/A	Debtors age analysis Report
IDP/313/S4 .1.7			To ensure that the organization's finances are managed sustainably	Valuation Roll	Number	To implement one Supplementary Roll by 30 June 2025	1	1	Issue Section 49 Notice	N/A	100%	Achieved	N/A	N/A	Billing report and Supplementary Roll
IDP/313/S4 .1.3			To ensure that the organization's finances are managed sustainably	Development of an Annual Procurement Plan	Date	Approval of 2022/23 Procurement Plan by date	30-Jun	30-Jun	Approval of 2022/23 Procurement Plan by 30 June 2025	N/A	30-Jun-25	Achieved	N/A	N/A	SCM procurement plan. Minutes of MANCO, EXCO and Council meeting when plan was adopted
IDP/313/S4 .1.7			To ensure that the organization's finances are managed sustainably	Implementation of Supply Chain Management and procurement plan	Number	Produce monthly reports on Implementation of SCM	12	12	12 reports on the implementation of SCM	N/A	12	Achieved	N/A	N/A	SCM Report Irregular Expenditure
IDP/313/S4 .1.7			To ensure that the organization's finances are managed sustainably	Effective and Efficient Quotation Tenders	Days	Turnaround Time (in working days) to finalise Bid Processing for each quotation	Finalise Bid processing within 14 days of closure for each Quotation	within 14 days	Finalise Bid processing within 14 days of closure for each Quotation	N/A	14 days	Achieved	N/A	N/A	Purchased Order & Notices

IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Contract Management	Percentage	% active contracts/ SLAs included on contracts register	Updated Contract register 100% of Contracts / SLAs with Service providers signed within 30 days after date of appointment	Updated Contract register 100% of Contracts / SLAs with Service providers signed within 30 days after date of appointment	Updated Contract register 100% of Contracts / SLAs with Service providers signed within 30 days after date of appointment	N/A	100%	Achieved	N/A	N/A	Contract Register Quarterly performance reports
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Update of Fixed Asset register	Number	Number of Assets Reconciliations prepared	12	12	12	N/A	12	Achieved	N/A	N/A	Asset Register Asset Reconciliation
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Maintenance and compliance Asset register	Days	Assets Barcoded after 5 days of delivery	5 days	5 day	Recording and barcoding of new Assets after Acquisition within 30 days after acquisition per quarter	N/A	within 30 days	Achieved	N/A	N/A	Delivery Note Asset Register
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Maintenance and compliance Asset register	number	No. of verification on a quarterly basis	4	4	Conducted 4 asset Verification in 2024/25	N/A	4	Achieved	N/A	N/A	Signed Verification Report

IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Safeguarding and maintenance of assets	Percent age	% of municipal Assets insured	100%	100%	100% of municipal assets insured	N/A	100%	Achieved	N/A	N/A	Insurance Contract Council resolution on disposal of assets/ asset registers
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Budget management and Reporting	Number	No. of Section 71 reports submitted to Provincial treasury	12	12	12 Monthly S71 and In Year Monitoring Returns submitted no later than 10 working days after every month end to treasury.	N/A	12	Achieved	N/A	N/A	Sec 71 reports and proof of submission
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Bank and Expenditure Reconciliations	Number	Number of Bank and Expenditure reconciliation	12-Jan-00	12-Jan-00	12	N/A	12	Achieved	N/A	N/A	Expenditure Reconciliations - Creditors and Petty Cash / bank reconciliation
IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Implementation of SDBIP and Performance	Number	No. of reports on the implementation of the budget and financial affairs of the municipality	4	4	4 Quarterly reports submitted to Council as per Section 52 of the MFMA	N/A	4%	Achieved	N/A	N/A	Sec 52 Quarterly reports

IDP/313/S4 .1.7		To ensure that the organization's finances are managed sustainably	Ensure compliance with Sec 71 & 72 reports, National Treasury reports & Statutory returns.	Number	Submit Reports to PT and NT by the 10th working day of each month	by 10th monthly	by 10 monthly	Submission of Adjusted budget to Nat. Prov. Treasury, COGTA by 10 March 2025	by 10th	by 10th monthly	Achieved	N/A	N/A	Council resolution
IDP/313/S4 .1.3		To ensure that the organization's finances are managed sustainably	Prepare and compilation of Budget for 2025/26 financial this year	Date	Approval of Final Annual Budget Council by date	28-May	28-May	Preparation and Adoption of the Annual Budget for the 25/26 financial year by the 30 May 2025	N/A	28-May-25	Achieved	N/A	N/A	Proof of Submission and confirmation of Receipt Draft Budget Annual Budget
IDP/313/S4 .1.3		To ensure that the organization's finances are managed sustainably	Monthly Reviewed general ledger	Number	No. of prepared reviewed general ledger	12%	12%	Prepare 12 reviews of general ledger	N/A	12	Achieved	N/A	N/A	General ledger and Trial Balance signed by the CFO
IDP/313/S4 .1.1		To ensure that the organization's finances are managed sustainably	Cash Flow Management	Number	No. of cash Flow statements submitted to Treasury within turnaround time	12	12	Submit 12 Cash Flow statement to Treasury on the 10th of every month	N/A	12	Achieved	N/A	N/A	Monthly Cash Flow Statement
IDP/313/S4 .1.1		To ensure that the organization's finances are managed sustainably	Preparation of investment reconciliation	Number	Number of investment reconciliations prepared	12	12	Prepare 12 monthly investment reconciliations	N/A	12	Achieved	N/A	N/A	Investment Reconciliations

IDP/313/S4.1.1			To ensure that the organizations finances are managed sustainably	Preparation of grant reconciliation	Number	Number of grant reconciliations prepared	12	12	Prepare 12 monthly grant reconciliations	N/A	12	Achieved	N/A	N/A	Grant Reconciliations
IDP/313/S4.1.7			To ensure that the organizations finances are managed sustainably	Preparation and submission of annual financial statements to auditor general	Date	Submission of Annual financial statement to AG by date	31 August %	31-Aug	Submission of annual financial statements to the AG by 31 August 2024	N/A	31-Aug-24	Achieved	N/A	N/A	AFS Copy and proof of submission AFS Project Plan
CROSS CUTTING ISSUES & SPATIAL RATIONALE															
IDP/315/S.06.2	A RESPONSIVE, ACCOUNTABLE, EFFECTIVE AND EFFICIENT LOCAL GOVERNMENT	CROSS CUTTING & SPATIAL RATIONALE	To create sustainable and socially cohesive communities	Development of a Disaster Management Plan	Date	Development of a Disaster Management Plan by date	N/A	N/A	30-May-25	N/A	None	Not achieved	Budget limitations	Lobby for budget	Council Resolution
IDP/315/S.06.2			To create sustainable and socially cohesive communities	Inspection buildings for fire compliance	Number	Number of building fire inspections conducted	4	26	60	N/A	71	Achieved	N/A	N/A	Inspection forms
IDP/315/S6.1.10			Create sustainable and socially cohesive communities	Review of SDF	Date	Review SDF by date	30-May	30-May	30-Jun-25	30-May-25	30-May-25	Achieved	N/A	N/A	SDF Resolution/ council resolution
IDP/315/S6.1.9			Create sustainable and socially cohesive communities	Development of municipal Wall to Wall LUM SCHEME	Date	Review of Wall to Wall LUMS	Adoption of final Wall to Wall Scheme and Gazette by 30	scheme clauses revised	30 June 2025	N/A	Draft scheme regulations	Not achieved	GIS licence expired	request licence update and provide budget inputs for the next financial year	Council Resolution and Gazette number

						June 2024								
IDP/315/S.6.1..3		Create sustainable and socially cohesive communities	Ensure compliance with NBR and SABs Codes of practice	Number	Number of Contravention notices issued on illegal buildings	N/A	N/A	20	N/A	31	Achieved	More awareness was conducted on the importance of compliance	N/A	Contravention notices
IDP/315/S6.1.7		Create sustainable and socially cohesive communities	Process Development applications	number	Number of applications processed in terms of the SDF	12	1	12	N/A	13	achieved	N/A	N/A	Application register and approval letters
IDP/312/S2.1.8		Create sustainable and socially cohesive communities	Building Plans management and public awareness	number	Number of building plans processed	12 Building processed	3 submissions	12 Building processed	N/A	20	achieved	N/A	N/A	Registering and approval letters
IDP/312/S2.1.7		Create sustainable and socially cohesive communities	Review of Urban Renewal Framework	Date	Review of Urban Renewal Framework by date	N/A	N/A	Draft in Place by the 30 June 2025	N/A	none	Not achieved	Budget limitations	Provide budget inputs for next financial year	Council Resolution and Gazette number
IDP/312/S2.1.5		To create sustainable and socially cohesive communities	Conduct Community awareness campaigns on NBR and LUMS bylaws	Number	Number of awareness campaigns for NBR and LUMS bylaws	N/A	N/A	4	N/A	2	Not achieved	Lack of Human Resource capacity	Appointment of Manager Development planning	Attendance Registers
IDP/312/S2.2.6		Improve rural development and	Completion of Housing infrastructure projects	Date	Completion of Tranche 1 application for Gorge CPA by date	N/A	N/A	30-Jun-25	N/A	Land surveys concluded	Not achieved	Budget limitations / Cuts by	follow up with service provider on	MEC Approval letter

			infrastructure									Human settlements due to financial constraints	progress made		
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at Kwajali, Ward 7 & 9	MEC approval of re-prioritised business plan	52	60	0	0 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to financial constraints	Department of Human Settlements to intervene.	Happy letters
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at KwaMAchi, ward 4	MEC approval of re-prioritised business plan	7	60	0	0 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to financial constraints	Department of Human Settlements to intervene.	Happy letters
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at KwaMAchi, ward 5	60	15	60	0	0 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to	Department of Human Settlements to intervene.	Happy letters

												financial constraints			
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at KwaMAchi, ward 6	60	0	60	0	1 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to financial constraints	Department of Human Settlements to intervene.	Happy letters
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at KWaMachi, ward 10	60	0	60	0	2 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to financial constraints	Department of Human Settlements to intervene.	Happy letters
IDP/312/S2 .2.6			Improve rural development and infrastructure	Completion of Housing infrastructure projects	Number	Number of houses built at KWaMachi, ward 11	60	1	60	0	3 (target was amended to zero)	Not achieved	Budget limitations / Cuts by Human settlements due to financial constraints	Department of Human Settlements to intervene.	Happy letters

APPENDIX A: WARD COMMITTEE INFORMATION

Frequency of ward committee meetings per ward

The ward committees have been relatively functional; however some have experienced some difficulties which have required the intervention of the Department of Cooperative Governance and Traditional affairs. Following the intervention from provincial COGTA and provision of the capacity building workshop, the submissions of ward committee meetings and sittings of these meetings has improved a great deal.

WARD 01

CLLR. S MAPHUMULO

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Xaba Sibusiso	7803105641088	Male	0824275519
2. Thusi Thandeka	6601060788089	Female	0785333504
3. Kawula Nomalo	8907051024089	Female	0648493494
4. Nala Sylvia (secretary)	6609230645089	Female	0722299742
5. Nala Nompilo	8612080471083	Female	0646884484
6. Nzoyiya Nokuzola	8503260818088	Female	0730081518
7. Mbanjwa Nontethelelo	9412030503088	Female	0685468326
8. Mpangase Teboho (TA)	8505075551085	Male	0815032203
9. Sikhosana Kenny	7702115723086	Male	0835865360
10. Memela Sipiwe (FBO)	7702115723086	Male	0608844567

WARD 02

CLLR. Z MBOTHO

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Ntshiliba Walter (FBO)	7911265296088	Male	0722009243
2. Ntaka Richard (TA)	7602025503083	Male	0723347524
3. Sikhosana Mzozimele	8104036005082	Male	0738052444

4. Dlamini Thandeka (D)	7806270553087	Female	0833545131
5. Nala Lungisile	8009180399084	Female	0635200364
6. Hlophe Ziningi	9104120487088	Female	0738161945
7. Xolo Promise	6709240772087	Female	0769582347
8. Mthembu Wendy (secretary)	9806081101082	Female	0615949517
9. Cwele Buyisile	8507140324084	Female	0784750281
10. Mthwane Mpume	8711140442082	Female	0730181097

WARD 03

CLLR. L DLAMINI

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Khoshi Sithupha	5404165780080	Male	0822107353
2. Mzekandaba Malusi	9105235828082	Male	0732242750
3. Sophiseka Nicholas (secretary)	8107115618080	Male	0735132815
4. Mpisi Sibonelo	7208095581080	Male	0732923142
5. Davenhill Collin (B)	5211305094086	Male	0765316528
6. Ntombela Sanele (FBO)	6503015791087	Male	0763994225
7. Msomi Bongani (TA)	6205175589083	Male	0815882309
8. Mkhize Evidence Thokozani	6701050847083	Female	0785488173
9. Mkhize Lindelwa	8510120356084	Female	0799132784
10. Deyi Thembi	6807020601086	Female	0788582371

WARD 04

CLLR. B.B KHAYISA

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Mpofu Nomathamsanqa (TA)	7707176170085	Female	0744993384
2. Mtolo Thembeke (secretary)	8703280611089	Female	0717436748
3. Madiya Lindani	9111045675085	Male	0608737771
4. Mbele Wonderboy	8312275763085	Male	0656328318

5. Mteshana Sizwe	9512195924084	Male	0786631755
6. Silangwe Bheko Alpheos	7911255468085	Male	0835806932
7. Mbotho Zwelithini	8205175672085	Male	0836157544
8. Ndaba Sizani	6804060842084	Male	0839828417
9. Vethe Silindile	8910100819087	Female	0818975200
10. Jula Zolani	8303036800084	Male	0781182370

WARD 05

CLLR. L.S ZUNGU

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Cele Mbongiseni	9207086126085	Male	0734183184
2.			
3. Mtshaka Thulani	6910255804084	Male	0639793926
4. Chala Sphamandla (secretary)	9204045804084	Male	0846221739
5. Mjaja Nompumelelo	8207200921081	Female	0782295801
6. Mkhize Ronny	7111125358083	Male	0605842295
7. Mayela Nkosinathi Emmanuel	8709156601088	Male	0793615848
8. Sincuba Bongiwe	8009220470085	Female	0683566702
9. Tuli Ntuthuko	8511086067087	Male	0640292005
10. Mhlamvu Zamani	7411295598082	Male	0834249247
11. Zulu Elphas Mandla (TA)	5812215753081	Male	

WARD 06

CLLR. S CHALA

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Andile Mthingi	9010106203086	Male	0732712842
2. Andile Mbuthuma	8507056482082	Male	0826203087
3. Sandile Nzama (secretary)	7705255534080	Male	0733486574
4. Nompumelelo Gingqi	7206050298088	Female	0604733207

5. Mthobisi Mbulu	7703155597088	Male	0782769828
6. Mthuthuzeli Khambula	8002025459080	Male	0833552325
7. Nodumo Mpisi	9103310813087	Female	0648726031
8. Shadrack Hlabe	8007076329082	Male	0710969653
9. Busisiwe Gasa	8411150882083	Female	0766980190

WARD 07

CLLR S.P CHALA

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Nonkululeko Singetheni (TA)	8309250605083	Female	0762935148
2. Nosizwe Mkhize	8006301169081	Female	0761988768
3. Brenda Dlamini	8505120990080	Female	0738075488
4. Nomthandazo Nhlokwane (secretary)	9010031183080	Female	0784451267
5. Mpumelelo Ndobe	7808215563080	Male	0837462684
6. Jabulani Disane	6511115461089	Male	0782014026
7. Thulani Gobo	7411116324080	Male	0832289206
8. Nozipho Makasana	7811230867080	Female	0738483447
9. Nhlanhla Memela	6609115507081	Male	0784698947
10. Thabsile Gwija	8003071262089	Female	0781480405

WARD 08

CLLR. A.P PHUNGULA

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Ngubelanga Nomanene	9312031367089	Female	0734326746
2. Ngubelanga Sonny	6508055310086	Male	0865390446

3. Nkomo Njabulo (FBO)	8401017149081	Male	0836354516
4. Mteshana Sifiso (D)	8012055879081	Male	0732850888
5. Ngubelanga Maureen (secretary)	8701110357089	Female	0782988903
6. Mbuthuma Thulile	8901010655083	Female	0789009479
7. Mbuthuma Lwandile	9603216041089	Male	0818266756
8. Jojisa Andiswa	9406181056086	Female	0782322835
9. Bhukwana Nomhle	7703281089088	Female	0780697592
10. Ngubelanga Mzwandile	7902286089081	Male	0739615144

WARD 09

CLLR. N.M SIGWEBELA

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Bonisile Mbukwe	8006101347085	Female	0789527892
2. Njongo Hlengiwe (secretary)	8201070354085	Female	0733140386
3. Ncobela Mongameli	9007056082080	Male	0719662012
4. Mondli Disane (TA)	9307105954085	Male	0634404857
5. Sinama Sandile	8110105422082	Male	0657481252
6. Gwija Mavundla	8712100923087	Female	0834894188
7. Mjuqu Nosabatha	9408070933086	Female	0635588479
8. Mbili Bawelile	7810031081081	Female	0794270328
9. Ndonyela Siniko	8705265523080	Male	0734905729
10. Hlophe Xolile	8811135529081	Male	0747228728

WARD 10

CLLR. S.R VETHE

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Msizazwe Zanele	7902290947089	Female	0604466152
2. Nondaba Londiwe	6512280839087	Female	0732349413
3. Radebe Sibongile Caiphus	7103315370085	Male	0731526787

4. Ndamonde Mandla	6907076492081	Male	0738177242
5. Sigwebela Siphiwe	7904026005088	Male	0635546290
6. Mkhize Nonhlanhla	8004061048088	Female	0732438510
7. Ngubelanga Nombali (secretary)	8802190830084	Female	0784419487
8. Parkies Makhosazana (D)	8106121200080	Female	0665456267
9. Vezi Bhotana	5703155394089	Male	0729242501
10. Nozisali Nelisiwe	5903120871082	Female	0810703068

WARD 11

CLLR. T.M NCANE

NAME AND SURNAME	I.D NUMBER	GENDER	CONTACT NUMBER
1. Zuma Queen Nozipho (D)	7507150299086	Female	0737739921
2. Gwacela Mano Francisca (TA)	6807300388081	Female	0830206267
3. Ncobela Sillindile	8507071503086	Female	0634197692
4. Ntaka Steve Ntokozo	8709125211084	Male	0717739286
5. Nciki Ronald Siyabonga	8308206049081	Male	0735111020
6. Mpofana Menzi Wiseman	9207276381086	Male	0603866824
7. Khanyisa Sigcau		Female	0761260280
8. Thobile Ntsinjana	8711231077086	Female	0638726509
9. Civana Nombulelo	7507210685084	Female	0781161654
10. Dumisa Nombuyiselo (secretary)	7009221044088	Female	0633941679

APPENDIX B: AUDIT COMMITTEE CHAIRPERSON'S REPORT (to be inserted)

APPENDIX C: AG AUDIT REPORT *(to be inserted)*

APPENDIX E: AUDITED ANNUAL FINANCIAL STATEMENTS *(to be inserted)*