



Umuziwabantu Municipality

Private Bag X1023

Harding

4680

Tel: 039 433 3500 Fax: 039 433 1208

EXTERNAL ADVERTISEMENT

MUNICIPAL VACANCIES

Applications are hereby invited from suitable qualified candidates for the following positions:

Municipality is an equal opportunity, affirmative action employer. The Municipality reserves the right not to make an appointment in respect of the advertised posts. Umuziwabantu is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

MANAGER YOUTH DEVELOPMENT

TYPE OF EMPLOYMENT	Permanent/Full-time employment
TASK GRADE	15
SALARY	R599 564,52 pa
BENEFITS	• 13th cheque • Subsidised pension and Medical Aid Scheme • Subsidised Housing Scheme (subject to certain conditions)
KEY REQUIREMENTS	A valid grade 12 • National Diploma/ Degree in Public Management/ Public Administration/ Social Sciences or equivalent • Computer Literacy • A valid code EB driver's license • Minimum three (03) years youth related experience.
KEY DUTIES	• Plans and Manages implementation of Youth Development Programmes. • Develops and manage implementation of Youth Development Strategies and Policies. • Coordinates and oversee functioning of Youth structures with the Municipality. • Manages the budget and expenditure patterns of youth development unit.
COMPETENCIES	Strategic Leadership • Program Management Expertise • People and Team Leadership • Financial and Resource Management • Communication and Facilitation.

MANAGER COMMUNITY FACILITIES

TYPE OF EMPLOYMENT	Permanent/Full-time employment
TASK GRADE	14
SALARY	R520 036,68 pa

BENEFITS	• 13th cheque • Subsidised pension and Medical Aid Scheme • Subsidised Housing Scheme (subject to certain conditions)
KEY REQUIREMENTS	Valid grade 12 • Relevant tertiary qualification, preferably a B. Degree relevant to Facilities Management/ Horticulture/ Public Management and/ or Administration • 3-5 years experience • Exposure in Local Government will be an added advantage • Project Management and Asset Management experience will be added advantage • Computer Literacy • Valid code B driving license.
KEY DUTIES	• Managing operations with regards to Municipal buildings, sport field, libraries and parks. • Development of policies for the management of the Municipal Facilities. • Endure effective functioning of Municipal Facilities. • Development of maintenance plans for immovable properties • Facilitate the implementation of Health and Safety policy as per OHS Act. • Monitoring attendance and management of personnel and ensuring that personnel are capacitated and capable of performing at acceptable levels. • Preparing operational performance reports for the Director Community Services. • Ensuring that the functions allocated to the section are carried out to a high standard. • Develop and implement the service delivery and budget implementation plan. • Assurance of record keeping of all municipal assets.
COMPETENCIES	Planning and Organizing • Facility specific skills • Workplace safety • Interpersonal relations • Communication skill • Service delivery oriented • Problem solving • Accountability and ethical conduct • Direction setting • Team Orientation • Coaching and mentoring.

SUPERINTENDENT LAW ENFORCEMENT

TYPE OF EMPLOYMENT	Permanent/Full-time employment
TASK GRADE	12
SALARY	R410 246, 04
BENEFITS	• 13th cheque • Subsidised pension and Medical Aid Scheme • Subsidised Housing Scheme (subject to certain conditions)
KEY REQUIREMENTS	A valid grade 12 • National Diploma in Traffic Management from accredited institution • A valid code EB driver's license • Minimum of 5 years' relevant experience required of which 3 years must be supervisory experience.
KEY DUTIES	• Enforce road traffic legislations and other relevant legislations. • Formulating crime prevention strategies for Council in the fight against crime in rural and urban areas. • Facilitate joint law enforcement activities and projects. • Coordinate traffic control and crime prevention activities. • Attend accident scene/ direct. • Traffic flow and road safety.

	• Educate and train public. • Perform administrative and human resources related activities.
COMPETENCIES	Communication and Customer Focus• Problem Solving• Negotiation and Influencing• Resilience• Ethics and Professionalism• Patrol, Enforcement and Emergency Response• Interpersonal Relationships• Service Delivery Orientation.
The closing date for applications will be Friday, 30 October 2026 at 16h00.	

Applications should be made on the application form for employment which may be obtained from the municipal website (www.umuziwabantu.gov.za), together with a comprehensive Curriculum Vitae, certified copies of qualifications, valid Driving Licence and be hand delivered to:

Human Resources Office at Lot 3635 Turner Street, **HARDING** between 07:30 to 16:00.

or email to: recruitment@umuziwabantu.gov.za (Attachments must be one scanned document)

ENQUIRIES: The Human Resources Officer, Ms N. Mbambalala on (039) 433 3500.

NB: Failure to submit documents listed above will result in disqualification. Background screening and competency assessment will be done to shortlisted candidates.

The canvassing of councillors and/or management in respect of these positions will lead to disqualification of applicant.

Without prejudice and with due respect, correspondence will only be limited to short-listed applicants due to circumstances beyond our control.

PLEASE NOTE: THAT NO FAXED APPLICATIONS WILL BE CONSIDERED AND THAT APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED.

Approved by:



MR T.P. CELE
MUNICIPAL MANAGER